

**HIGHER EDUCATION BURSARY APPLICATION
(FOR SINGAPOREAN UNDERGRADUATES - PART-TIME COURSE)**

Application:

1. Before you start to complete the form, please get ready all the necessary supporting documents.
2. Please email a copy of your Application Form and supporting documents to FinAid@ntu.edu.sg.

In your email, please indicate the financial assistance scheme you are applying for, your name and matric (i.e. Subject Title: Application for Bursary (Part-Time) AY2024, Name, Matric).
3. Outcome will be released to you via email in September/October or within 3 weeks upon the receipt of all the necessary supporting documents, whichever is later.

If you have any queries, please email Financial Aid at FinAid@ntu.edu.sg.

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SECTION 1: PERSONAL PARTICULARS

Name:	_____		
Matric No:	_____	Gender (M/F):	_____
NRIC:	_____	Marital Status:	_____
Nationality:	SINGAPORE CITIZEN	Course:	PART-TIME
Date of Birth:	_____	School/Year:	_____
Place of Birth:	_____	Course Specialization:	_____

SECTION 2: CONTACT INFORMATION (IN SINGAPORE)

For a permanent change in your contact details, please ensure you update them through StudentLink.

Contact No.:	Tel No.:	_____	Handphone No:	_____
Mailing Address:	Blk No:	_____	Unit No:	_____
	Street:	_____		
	Postal Code:	_____		

SECTION 3: FAMILY COMPOSITION AND FINANCIAL STATUS

For student whose marital status is single, please complete **Section 3A, 3B, 3D and 3E.**

For student whose marital status is married, please complete **Section 3A, 3B, 3C, 3D and 3E**
(Do not need to complete 3B.1, if your parents are not staying with you)

Employment status: Student, NS men(Full Time), Employed, Self-employed, Unemployed, Retrenched, Housewife, Retired or Deceased.

Refers to income or bonus before deduction of CPF and inclusive of allowance, OT etc.
Please indicate "0" if no income or contribution.

Please ensure all fields are completed. Please complete as "0" if it is not applicable.

3A Applicant

Applicant's Income:

Your Employment Status#:	_____	Occupation:	_____
Your Gross monthly Income##:	S\$ _____ pm	Your Gross annual bonus##:	S\$ _____ pa

3B Parents / Siblings / Relatives

3B.1 Details of Parents

Name of Father: _____ Remarks: _____
Marital Status: _____
Age: _____ Living in the same household: Yes No
Employment Status#: _____ Occupation: _____
Gross monthly Income###: S\$ _____ pm Gross annual bonus##: S\$ _____ pa
Monthly contribution to family^: S\$ _____ pm ^only if divorced or separated

Name of Mother: _____ Remarks: _____
Marital Status: _____
Age: _____ Living in the same household: Yes No
Employment Status#: _____ Occupation: _____
Gross monthly Income###: S\$ _____ pm Gross annual bonus##: S\$ _____ pa
Monthly contribution to family^: S\$ _____ pm ^only if divorced or separated

3B.2 Details of Siblings/Relatives staying in the same household as you

a Name of Sibling/Relative : _____
Marital Status: _____ Relationship: Brother Sister _____
Age: _____ Living in the same household: Yes
Employment Status#: _____ Occupation: _____
Gross monthly Income###: S\$ _____ pm Gross annual bonus##: S\$ _____ pa

b Name of Sibling/Relative : _____
Marital Status: _____ Relationship: Brother Sister _____
Age: _____ Living in the same household: Yes
Employment Status#: _____ Occupation: _____
Gross monthly Income###: S\$ _____ pm Gross annual bonus##: S\$ _____ pa

c Name of Sibling/Relative : _____
Marital Status: _____ Relationship: Brother Sister _____
Age: _____ Living in the same household: Yes
Employment Status#: _____ Occupation: _____
Gross monthly Income###: S\$ _____ pm Gross annual bonus##: S\$ _____ pa

d Name of Sibling/Relative : _____
 Marital Status: _____ Relationship: Brother Sister _____
 Age: _____ Living in the same household: Yes
 Employment Status#: _____ Occupation: _____
 Gross monthly Income###: S\$ _____ pm Gross annual bonus##: S\$ _____ pa

e Name of Sibling/Relative : _____
 Marital Status: _____ Relationship: Brother Sister _____
 Age: _____ Living in the same household: Yes
 Employment Status#: _____ Occupation: _____
 Gross monthly Income###: S\$ _____ pm Gross annual bonus##: S\$ _____ pa

f Name of Sibling/Relative : _____
 Marital Status: _____ Relationship: Brother Sister _____
 Age: _____ Living in the same household: Yes
 Employment Status#: _____ Occupation: _____
 Gross monthly Income###: S\$ _____ pm Gross annual bonus##: S\$ _____ pa

3C Spouse and Children

3C.1 Details of Spouse (regardless if staying with you or not)

Name of Spouse: _____ Remarks: _____
 Marital Status: _____
 Age: _____ Living in the same household: Yes No
 Employment Status#: _____ Occupation: _____
 Gross monthly Income###: S\$ _____ pm Gross annual bonus##: S\$ _____ pa
 Monthly contribution to family^: S\$ _____ pm ^only if divorced or separated

3C.2 Details of Children (if any)

a Name of child : _____
 Marital Status: _____ Relationship: Child
 Age: _____ Living in the same household: Yes No
 Employment Status#: _____ Occupation: _____
 Gross monthly Income###: S\$ _____ pm Gross annual bonus##: S\$ _____ pa

b Name of child : _____
 Marital Status: _____ Relationship: Child
 Age: _____ Living in the same household: Yes No
 Employment Status#: _____ Occupation: _____
 Gross monthly Income###: S\$ _____ pm Gross annual bonus##: S\$ _____ pa

3D. Other Sources of Income

Savings Interest / Rental Income / Financial help from organisation / Others: S\$ _____ per month

Remarks (if any): _____

3E. If your family has no income at all, please indicate below how your family covers its expenses

SECTION 4: ADDITIONAL INFORMATION

1. Are you in receipt of:

Tuition Fee Loan Yes No
Study Loan Yes No

2. Please indicate if a family member who is staying in the same household is suffering from an illness.

Yes Who: _____
Details: _____
 No

3. Describe in detail any other information to support your application

SECTION 5: DECLARATION

I affirm that the information and attachments provided in this application are true and accurate to the best of my knowledge and that I have not willfully suppressed any material fact. I understand that the provision of any inaccurate or false information will render this application invalid.

I hereby acknowledge that I have read and that I consent to the NTU Personal Data Privacy Statement And Consent for Students ("PDPA Statement"). I hereby consent that Nanyang Technological University may collect, use and disclose all the personal data contained in this application form for the form's intended purposes and the university's administrative purposes included disclosure to any third party(ies) who intends to consider and/or will or has provided me with scholarships, financial aids, awards, or loans including but not limited to the donor and Ministry of Education. I further acknowledge and undertake to Nanyang Technological University that all necessary consents from the relevant Individuals to whom the personal data relates in this application form either have been obtained, or at the time of disclosure will have been obtained, for the disclosure of their personal data to the university, for the university's collection, use and/or disclosure for the purposes stated above and that such consents have not been withdrawn.

Signature of student: _____

Date: _____

FINANCIAL ASSISTANCE (Part Time Undergraduate Programme)

Supporting Documents

Scheme: **Bursary, Study Loan, Tuition Fee Loan**

	DOCUMENTS REQUIRED	
	Loans (e.g. Tuition Fee Loan, Study Loan)	Non-Loan Only (e.g. Bursary)
Applicant	<ul style="list-style-type: none"> • Application Form • FCFS Form • Copy of NRIC (for Singaporean student) <i>(must be clear copy)</i> • Income Document^{2,4} 	<ul style="list-style-type: none"> • Application Form • FCFS Form • Income Document^{2,4}
Parents or Guardian	<ul style="list-style-type: none"> • Income Document^{2,4} • Divorce / Separation / Death Certification³ 	<ul style="list-style-type: none"> • Income Document^{2,4} • Divorce / Separation / Death Certification³
Siblings staying in the same household <small>(regardless if they are/are not contributing financially to household)</small>	<ul style="list-style-type: none"> • ID Document¹ <i>(may cover or blank-off the NRIC number)</i> • Income Document² 	<ul style="list-style-type: none"> • ID Document¹ <i>(may cover or blank-off the NRIC number)</i> • Income Document²
Other relatives staying in the same household (if any)		
For married applicant Spouse Children (if any)	<ul style="list-style-type: none"> • ID Document¹ <i>(may cover or blank-off the NRIC number)</i> • Income Document² 	<ul style="list-style-type: none"> • ID Document¹ <i>(may cover or blank-off the NRIC number)</i> • Income Document²
For loans application Guarantor	<ul style="list-style-type: none"> • ID Document¹ <i>(must be clear copy)</i> 	Not Applicable

Notes:	COPY OF		
1. ID Document	<ul style="list-style-type: none"> • NRIC (<i>front and back</i>) OR Birth Certificate OR 11B OR valid Passport (Pls ensure copy is clear) 		
2. Income Document	<ul style="list-style-type: none"> • Employed 	Latest Payslip dated not more than 3 mths back @ OR Income Tax Notice of Assessment for year of assessment 2024 OR Letter from employer indicating latest income	
	<ul style="list-style-type: none"> • Self-employed 	Income Tax Notice of Assessment for year of assessment 2024 (If tax doc not available: Provide both Self-declaration form [^] + CPF Transaction History showing past 6 months transactions*)	
	<ul style="list-style-type: none"> • Unemployed / Housewife / Retiree / Unemployed part-time student 	Both Self-declaration form [^] + CPF Transaction History showing past 6 months transactions* OR Retirement letter (For Grandparents aged 65 and above, submit only the Self Declaration Form. CPF doc is not required)	
	<ul style="list-style-type: none"> • Full Time Tertiary Student aged 25 & above 	Document showing full-time status (e.g. Admission offer letter OR Certification Letter from school)	
	<ul style="list-style-type: none"> • Full Time Tertiary Student aged 24 & below 	Student card OR Admission offer letter	
	<ul style="list-style-type: none"> • Pending enlistment / Enrolling into tertiary institution (aged 21 & below) 	Self-declaration form [^] OR Enlistment letter OR Admission offer letter	
	<ul style="list-style-type: none"> • Student aged 18 & below 	No income doc required. Only ID doc is required.	
	<ul style="list-style-type: none"> • NS (Full Time) 	11B OR Enlistment letter	
	Note: @ Pay slip or Employer letter must NOT be dated more than 3 mths back (e.g. if submitting docs in Jun 2024 , document to be dated EITHER Apr 2024 OR May 2024 OR Jun 2024). (If income fluctuates month to month, it would be advisable to provide payslips for a few months - recent past 3 or 6 consecutive months.) * CPF Transaction History is only applicable to Singaporeans and Singapore Permanent Residents. ^ Use the Self Declaration Form enclosed. All documents submitted must be dated not more than 3 months back		
	3. If parents are either divorced, separated or deceased	<ul style="list-style-type: none"> • Divorce OR Separation document • Copy of Income document is required if staying in the same household. Income document is not required if he/she is not staying in the same household • Death certificate (if you had provided a copy of the divorce/ death certificate in your previous year's application, you do not need to submit again.)	
4. For married applicant	<ul style="list-style-type: none"> • No income document is required if the parents are not staying with applicant • No income document is required if spouse is divorced/separated and he/she is not staying with applicant. 		

SELF DECLARATION FORM

I, _____ (*family member's/relative's name*),
Identity Card/Passport No. _____ declare that I am:

- self-employed as a _____ (*occupation*)
- unemployed
- housewife
- retiree

I am: drawing a gross monthly income of S\$ _____
 not drawing any income

I am the father/mother/spouse/sibling/relative* of student _____.
(*NTU student's name*)

Signature of family member/relative

Date

*delete accordingly

This form is for use by family members/relatives who are either self-employed, unemployed, housewife or retirees. (This form is **not applicable** for employed family members/relatives.)

- For a family member/relative who is a Singaporean or SPR, **in addition** to this Self Declaration Form, please also **provide the latest copy of CPF Transaction History^ showing past 6 months transactions.**
 - ^CPF Transaction History: The latest Transaction must **not be more than 2 months old** (e.g. if submitting application in **Jun 2024**, statement to capture transactions from EITHER **Dec 2023 to May 2024** OR **Jan 2024 to Jun 2024**).
- One self-declaration form per family member/relative. Please make more copies if needed.