Registration of Courses for Semester 2 AY 2019-20

All students will register for their courses in Dec 2019 before the release of the Sem 1 AY2019-20 examination results except ADM 1 and ENG 1 students who are yet to be streamed to their respective disciplines. These ADM 1 and ENG 1 students will register for their courses in Jan 2020 after the release of the Sem 1 examination results and after they have been streamed.

1. Important Dates, Course Registration Guides and Information

Please refer to the Registration Schedule for Semester 2 AY2019-20 published in the OAS Course Registration website (under Registration Schedule) for the important dates to take note.

Information, course registration guides, notices/updates and access to course registration applications are available via the OAS and Schools’ course registration websites.

2. Personalised Registration Date & Time

You MUST refer to Student Link - Personalised Date/Time of Registration (please check the schedule under para 1 on when you can start to access this link) for the date and time for registration that has been specifically set for you.

Those scheduled to register for courses in December 2019 must first assume that they would pass all the courses (including internship and courses at host universities) that they take in Sem 1 when they register for their Sem 2 courses. Based on this assumption, their study year in Sem 2 AY 2019-20 (termed as “Registration Study Year”) will be determined and their personal date and time for registration will be assigned. Students who are currently on academic warning or probation will however retain their study year in Semester 1 AY2019-20 as their Registration Study Year, and their date and time to register courses will be set accordingly.

Do not assume that your registration date and time is the same as your peers admitted in the same academic year because students who have passed more courses could be promoted earlier, while those who lag behind could be in a lower registration study year.

3. Students pending Outbound Exchange (for Sem 1 and/or Sem 2 AY2018) Credits Transfer

For students with overseas credits, under Sem 1 and/or Sem 2 AY2018, not updated in their degree audit,

- it could result in their registration study year being not updated, and in turn affecting their date and time for registration;
- they will not be able to register for the higher level courses if they have taken the pre-requisite courses overseas.

4. Students with Outstanding Fees

Students must clear their outstanding fees before registering courses. Those with outstanding fees will be denied access to STARS and barred from course registration.

5. Year 1 Students with their Core Courses Pre-Registered by the University

Year 1 (both single and double degree) students admitted in AY2019-20 from the Schools of NBS, WKWSCI, CEE, MAE and MSE, will have their core courses pre-registered by the University if they do not have any outstanding fees.

They can check the class timetable assigned to them from Fri, 6 Dec 2019, at Print/Check Courses Registered. Unless otherwise stated in their School’s registration instructions, they may only add their choices of GERPE/UE on waitlist on their registration day.

6. STARS Planner and STARS

The STARS Planner is meant for students to plan their class timetable only. On their assigned registration date and time, students are to submit their planned timetable to STARS to officially register for their courses. The courses that students plan and save in the STARS Planner are not registered until they submit the courses to STARS successfully. STARS will give an immediate response for each submission.

Students should check their final timetable in STARS or at Print/Check Courses Registered. DO NOT check at STARS Planner.

7. Advisory on Registration for the following:

| Modern Language Elective (MLE) Courses | Admission to all Level 1 MLE is restricted to first-time learners only. To be eligible for the course allocation, students must have no previous study of the language. Please check the CML website for more information. |
| Sports Science and Management (SSM) Courses | Sport Science and Management courses could involve physical activities that might pose some inherent risks to participants of the courses. Only students who have declared that they are physically and mentally fit will be eligible for allocation of SSM courses. Please refer to the SSM website for more information. |
| Declaration on Sports Safety is compulsory* | Minor Programmes |
| | |

*Disciplinary action will be taken against students who make a false declaration.

8. Reminder:

- Before registering for courses, you should know your programme curriculum structure, semester load, balance AU in degree audit and registration instructions issued by your School.

- Certain index numbers of the same course are allotted to specific programmes, study year or specialisation. Students (especially NBS students) should check the class schedule relevant to them and read their School’s registration instructions before planning their timetable. Do not attempt to register for index numbers which are not applicable to you as STARS will stop you from registering for the classes.

- Students who are not allocated GERPE/UE of their choice should consider alternative courses. Schools may not be able to accommodate more students for classes that are already full, even if students were to appeal. If you are unsuccessful in your appeal, do consider other courses with available vacancies and register them during the Add/Drop period.

- Check and print the registration records in STARS after each transaction and before the end of the Add/Drop Period. The official registration records are in STARS and not NTUeLearn/STARS Planner.

Regards
Course Registration Team,
Office of Academic Services,