

COHASS DEAN'S LIST PRESENTATION CEREMONY 2026

IMPORTANT INFORMATION FOR RECIPIENTS

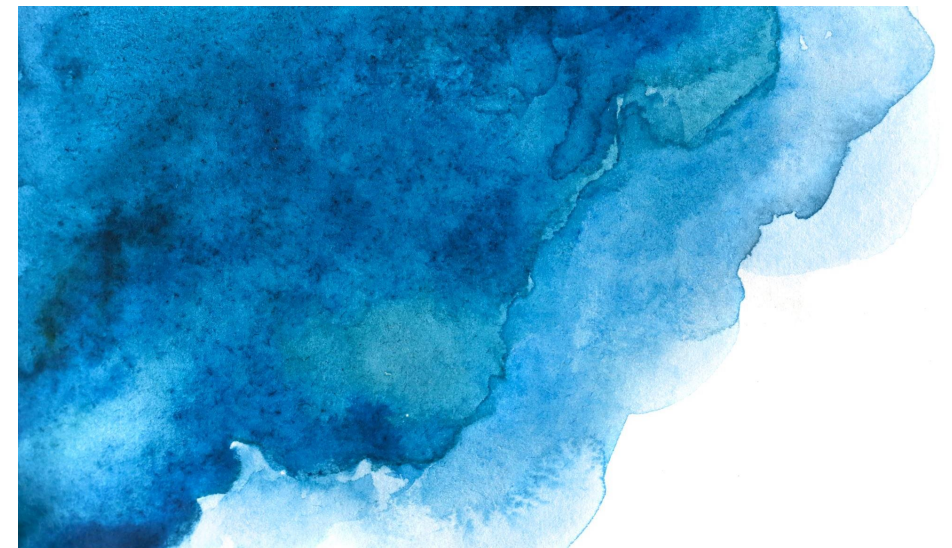
Please make sure you are familiar with the proceedings.

ON THE EVENT DAY

- Registration will commence at approximately 3.30pm at **Nanyang Auditorium**.
- Please ensure that you have your email confirmation ready. Students who did not register for the event will not be allowed entry into the auditorium.
- Auditorium doors will open about 4.00pm.
- Registration will close at **4.20pm**.

GUESTS

- Your guests can be admitted together with you, there is no separate registration required.



CARPARK

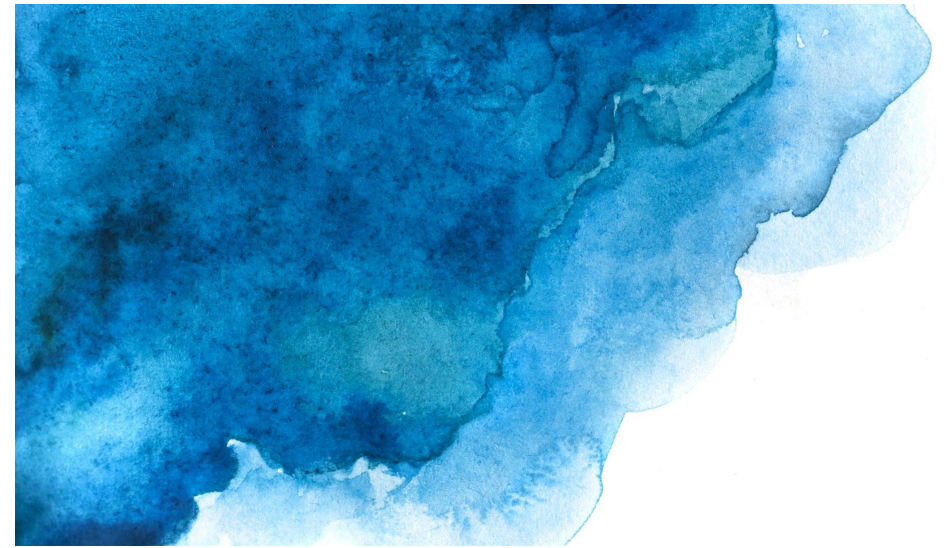
- The nearest carpark will be Carpark A and B. Please note that there are limited lots available, so come earlier.
- You are highly encouraged to come using public transport.

CARD WITH BARCODE

- Do not misplace the card as we will need that to flash your name on screen for photo taking.
- You will need to pass the card to the crew when you go on stage.

OBSERVE SILENCE

- Let's make this a good session for all awardees and observe silence when you are seated in the auditorium.



BELONGINGS

- You can leave your belongings on your seats as you will make a loop on stage and return back to your seat.

DO NOT RUSH

- Take your time to walk to Dean, you do not need to rush. Safety is the most important.

ATTIRE

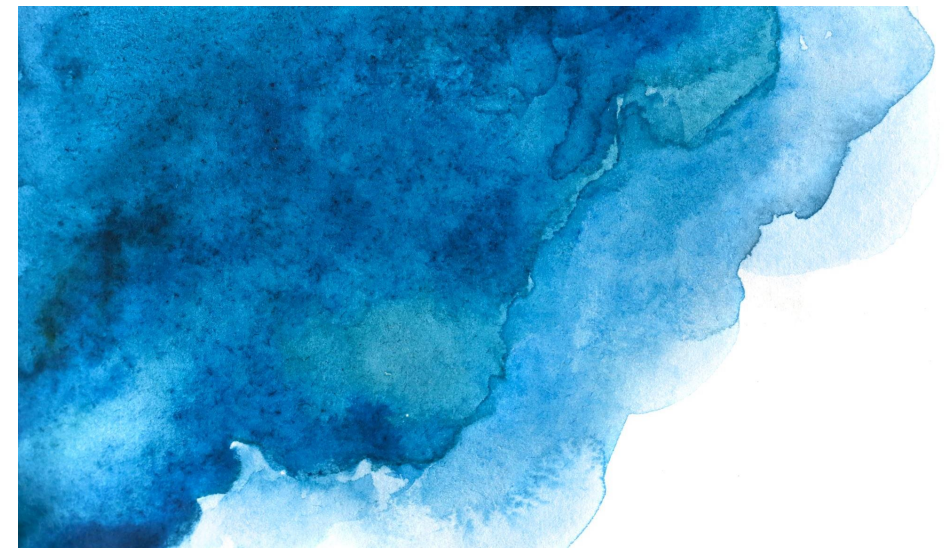
- You should be respectfully and formally attired for the occasion.

AWARD PRESENTATION LIST

- This list will be made available prior to the event at ntu.sg/hass-awards-2026.

PHOTOS

- Photos will be available live at ntu.sg/hass-awards-2026.

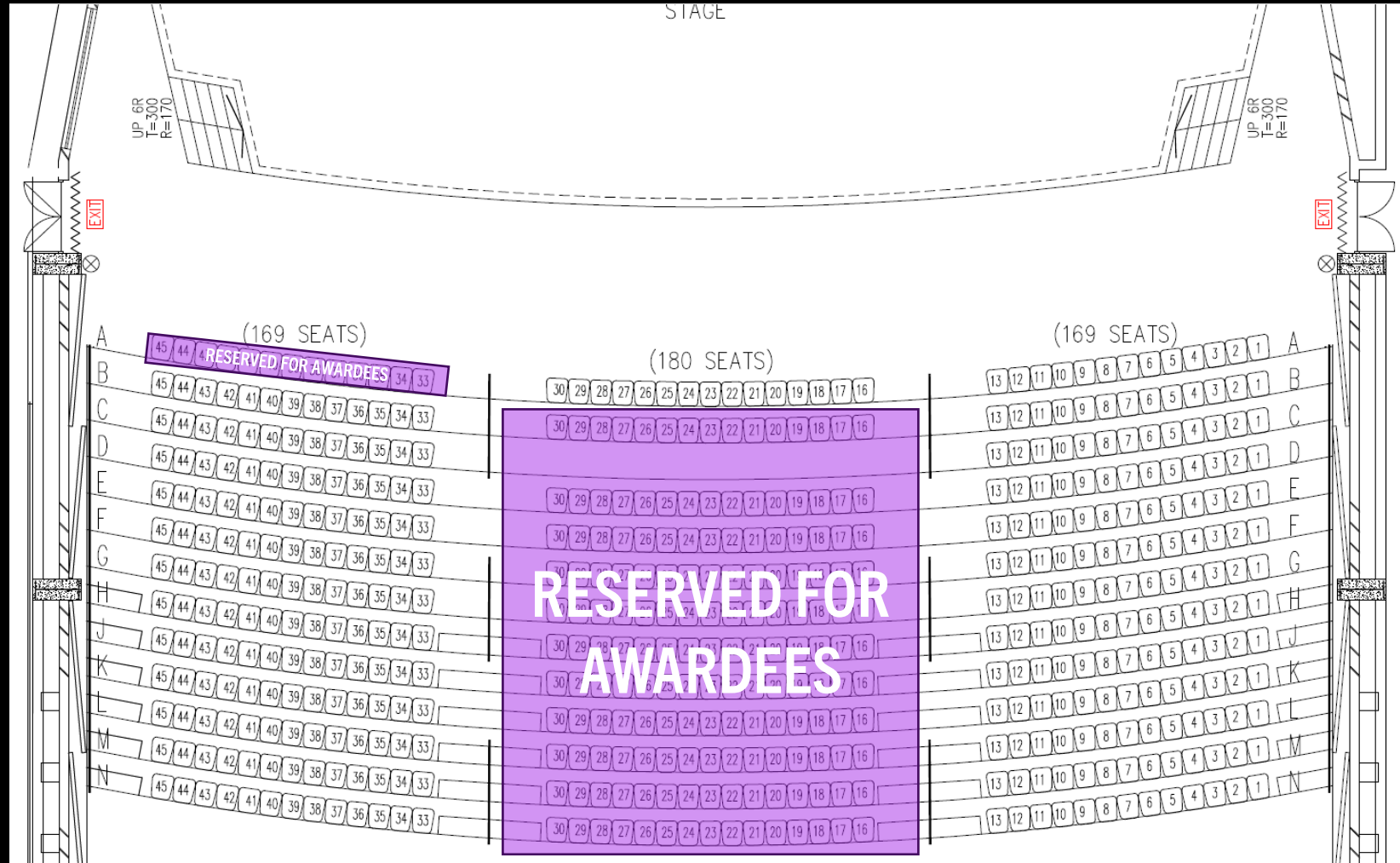


FOLDER AND LETTER

- You will be presented with a folder for photo-taking.
- You will receive the Dean's List letter after you come down from the stage.

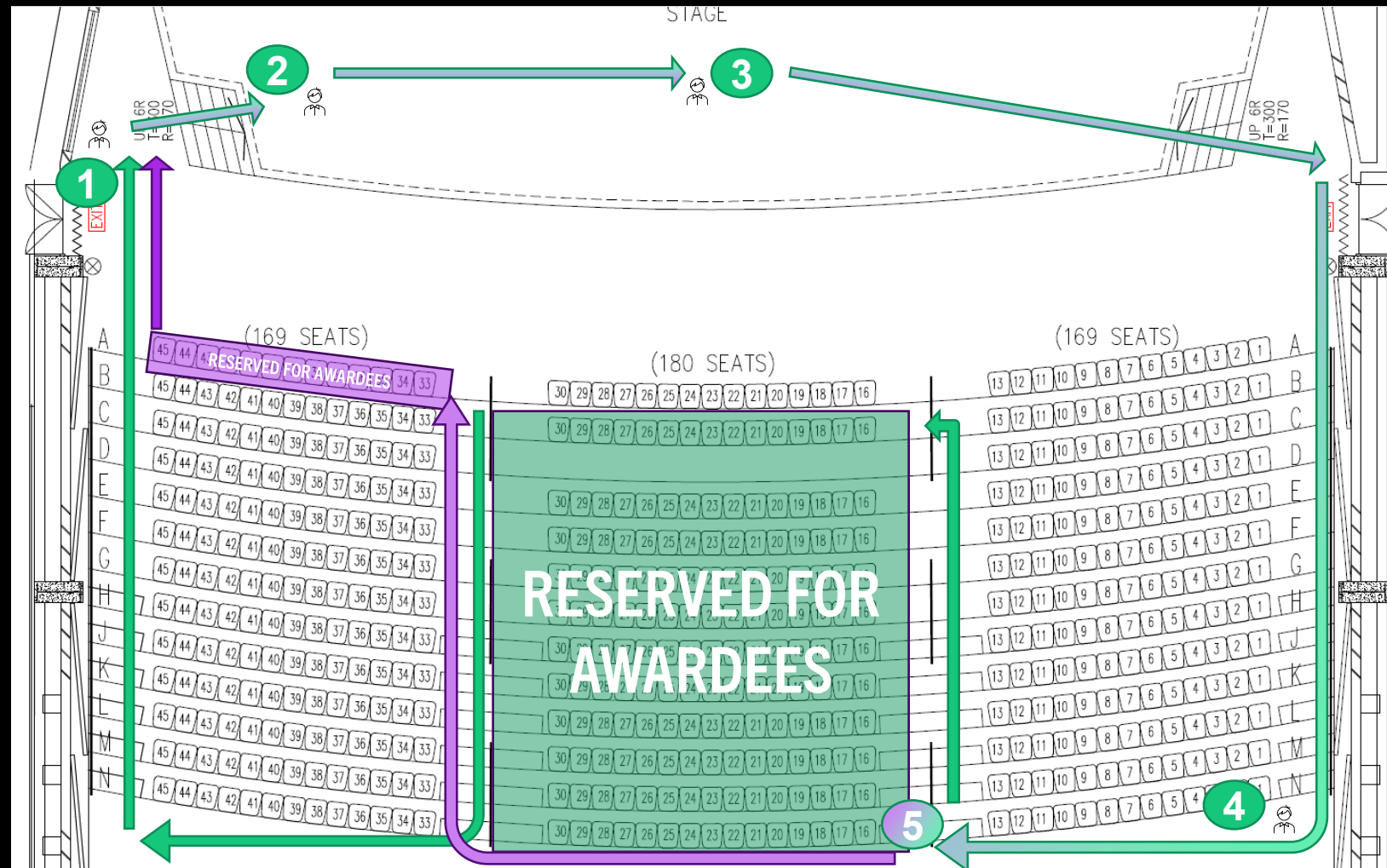
SEATING

- You will be seated within the middle block of the auditorium.
- You will identify your seat based on the row and seat number. The number will flow from the right side of the auditorium to the left.
- Please inform your guest beforehand that they will be seated on the left or right block of seats inside the auditorium. There will still be ushers there to guide them.



MOVEMENT FLOW

- 1 – Follow the usher's guide to the queueing area near the stairs. A staff will be at the foot of the stairs to check that you are in sequence.
- 2 – Head up the stairs and pass your card to the emcee for reading.
- 3 – When your name is called, please move towards position 3 where Dean is standing. You will be presented with a folder for photo taking.
- 4 – After you hear the camera's click sound. Exit the stage and head up the stairs where you will collect your Dean's list letter.
- 5 – Return to your original seat



RECEPTION

- Please note that a dinner reception after the ceremony has been catered for you and your guests.

QUESTIONS

- All questions can be directed to HASSEvents@ntu.edu.sg prior to the event. On the day of the event, please look for event crew.

