**NTU Community Engagement Initiatives Fund**

**Objectives:**

1. Empower NTU Singapore faculty and staff to initiate projects that enlighten minds and nurture well-informed citizens.
2. Create positive impact on and enhance the capacity of the South West community through NTU’s competencies in research and education.

**Preamble:**

The ‘NTU Singapore Community Engagement Initiatives’ Fund supports up to 12 projects annually with $5,000 each. There are no limitations on the type of community engagement/research project. Project must help nurture well-informed citizens and bring positive impact to the South West community comprising Chua Chu Kang GRC, Jurong GRC, West Coast GRC, Bukit Batok SMC, Hong Kah North SMC, Pioneer SMC and Yuhua SMC.

**Conditions:**

a) Project must be focused on South West community;

b) Actively engage industry and community partners such as Non-Profit Organisations, Voluntary Welfare Organisations, Grassroots Organisations, Small and Medium Enterprises, schools, etc;

c) Create positive impact on and enhance the capacity of the South West community

d) Project that can normally be completed within six months. Requests for a period longer than six months would be considered based on justifications such as the nature and scope of project; and

e) Project must be led by NTU faculty and/or staff but ideas can come from the community partners.

**Evaluation Criteria:**

1. Meeting the needs of the South West community
   - What is the unique selling point of the project?
   - What community need is being met?

2. Feasibility and Sustainability
   - How realistic are the goals and desired outcomes of the project?
- Can project be completed within six months? Are the justifications adequate and reasonable if project requires more than six months?
- What is the potential of turning it into a sustainable programme?

3. Impact of the project
- What value and/or benefit does the project bring to NTU and residents in the South West community?
- Will project result in greater awareness of NTU?
- Does the project bring the South West community closer to NTU and vice versa?
- Does the project allow NTU faculty and staff to share their knowledge and expertise with the community?

**Process:**

1. Applications can be submitted throughout the year

2. Evaluation and approval by Community Engagement Implementation Committee

3. LCEO notify applicant on the outcome within one month of proposal submission

4. Project commencement

5. Complete project within six months

6. Submit post-project report that includes record of total expenditure, 10 good project photographs within one month of project completion
**Guidelines:**

Submit succinct proposal of not more than three A4-size pages to Local Community Engagement Office (LCEO) at community-engagement@ntu.edu.sg

Proposal should include the following:

- Title of community engagement/research project
- Name and designation of faculty/staff in-charge
- Project scope, desired outcomes and how objectives of the ‘NTU Community Engagement Initiatives’ Fund will be met
- Project Timeline
- Proposed budget
- Other proposed funding sources, if any