

Temporary Sharing Housing

What is Temporary Sharing?

Full-time matriculated students may apply to stay with their friend(s) in a fully occupied single or double room. This arrangement is known as *Temporary Sharing*.

If you are waiting for the next hall application to be opened and need to stay on campus, you may apply to temporarily share a room. Applications for AY19/20 are open from 1 Aug 19 onwards. You should not be a resident at any Hall of Residences.

What is Illegal Squatting?

Any person caught residing in a Hall without prior approval from the Hall Office is an illegal squatter.

Illegal squatting is a serious violation. The illegal squatter and the rightful occupant(s) will be evicted from the Hall and barred from on-campus housing thereafter.



Application Procedure

You can only temporary share in a fully occupied single or double room.

The *Application for Temporary Sharing form* is available from the Hall office.

1

Return the completed form to the Hall Office for processing.

3

The Hall Office will subsequently inform you of the result.

5

The rightful occupants(s) of the room are required to indicate their consent by endorsing the form. For double room, both rightful occupants consent are required.

2

If you did not submit a housing application via HOLA during the application period in April 2019, you will be required to complete a Hall Application Form (HAF).

4

Condition of stay

- ✓ You will be charged \$40 per month as lodging fees
- ✓ You will pay \$5* as an administrative charge
- ✓ You will not be provided with furniture. Bulky furniture such as beds and cupboards pose as obstruction to the passage, compromise safety and should not be brought in
- ✓ Should you offered accommodation by any Hall, you will accept it, failing which this temporary arrangement of accommodation with your friend(s) will cease
- ✓ You are required to pay JCRC subscription fee of \$10* and may participate in activities organized by the JCRC
- ✓ If one or both of the rightful occupant(s) who agreed to your stay withdraw(s) from the room, your status as a temporary occupant will automatically cease, and you will be required to withdraw from the room
- ✓ Should either/both of the rightful occupants in the case of a double room or the rightful occupant in the case of a single room withdraw consent to sharing the room with you, you will be required to withdraw from the room
- ✓ You are to abide by the Rules and Regulations governing the Halls of Residence
- ✓ The Admin Office/Student Housing reserves the right to add to or vary the conditions listed above.

* subject to prevailing GST?