DOCUMENT CHECKLIST

PSEA - Reimbursement/Usage of Funds for Enrichment Programmes (EPC)

Submitting for:	☐ EPC-LTRIP (local trip)	☐ EPC-OTRIP (overseas trip)	☐ EPC-SPORTS		
Applicant's Name: _		Matric	no.:	Contact No.:	
Name of Programme	9 :				
			aying & University Name)		
Start Date of Programme:		End I	End Date of Programme:		
☐ Yes, programme ha This form is submitt		om the date of progra	mme completion togeth	er with the following:	
■ Indicate in the app		e category and exac	t amount to be withdra		
■ Please go to Stud	e credited directly to the entlink -> Administrativ	e designated bank ac e Matters -> Update o	count indicated in the Good of Bank Account Numbertion, email to ubs@ntu.edu.s		
i) NTU office/facultii) Name of your hoiii) Duration or Period	s) (letter/email) indicating ty/programme coordinates the university / organisates of your programme the document if all the above	tor indicating endorse tion	ement / support of your and in the document.	programme	
☐ Copy of receipts / ir	nvoices showing the ac	tual costs.			
☐ Copy of foreign exc		onvertor (for receipts /	invoices in foreign curre	ency).	
☐ If you are holding or	n to awards/grants/burs	saries/scholarship me	ant for the programme,	please indicate	
■ Name of awards/g	grants/bursaries/schola	rship:			
	ds/grants/bursaries/sch of PSEA funds you can withd			vards/grants/bursaries/scholarshi	
		Foreign Curre	ency <u>Exchange Ra</u>	ate <u>SGD</u>	
□ Program fees					
☐ Airfare (to/fro)					
☐ Travel Insurance					
□ VISA					
☐ Accommodation					
☐ Compulsory healt	th screenings/vaccination	on			
			TOTAL ·		

^{*}Only application form with complete set of supporting documents will be processed.