

Generating Safety Course Transcript for Students

- 1) Access the Safety Training Management System via iNTU
 - Click on "Safety Training"



- 2) Enter the training date period



Safety Training Management System

Summary of Safety Courses Attended With University Sponsorship



- 3) Example of generated transcript. Save webpage as PDF

Summary of Courses Attended With University Sponsorship from 01-Jan-2012 to 25-May-2021

- Home
- Application
 - Apply Course
- View
 - My Training Records**

No.	Title	Organiser	Date	Training Hours	Registration Fee
1	CEE2SIL01 - CEE Safety Induction for Lab User	E-Learning	19-AUG-2020	0	0
2	SBS2SIL01 - SBS Safety Induction for Lab Users	E-Learning	19-AUG-2020	0	0
3	SBS2WML01 - SBS Waste Management in Laboratory	E-Learning	19-AUG-2020	0	0
4	OHS2BST01 - Basic Safety Training	E-Learning	19-AUG-2020	0	0
5	OHS2PCT01 - SGSECURE - Prepared Citizen Training	E-Learning	20-AUG-2020	0	0
6	Safe Handling of Compressed Gas Cylinders	E-Learning	26-AUG-2020	0	0
7	OHS2RMI01 - Risk Management: Introduction	E-Learning	26-AUG-2020	0	0
8	OHS2RMD01 - Risk Management: Doing Risk Assessment	E-Learning	26-AUG-2020	0	0
9	OHS2RMC01 - Risk Management: Risk Control Measures	E-Learning	26-AUG-2020	0	0
10	OHS2RMR01 - Risk Management: Legal Requirement	E-Learning	26-AUG-2020	0	0
11	OHS2NRR01 - Non-ionizing Radiation: Introduction to NIR and local regulations	E-Learning	26-AUG-2020	0	0
12	OHS2NRU01 - Non-ionizing Radiation: Ultrasound Safety Training	E-Learning	26-AUG-2020	0	0
13	OHS2IRRO2 - Ionising Radiation: Introduction to IR and Local Regulation (by e-learning)	E-Learning	03-SEP-2020	0	0
14	OHS2IRP01 - Ionizing Radiation: Protection and Spill Response	E-Learning	03-SEP-2020	0	0
15	OHS2IRM01 - Ionizing Radiation: Hazards and Monitoring (by e-learning)	E-Learning	03-SEP-2020	0	0
Total Hours:				hrs	

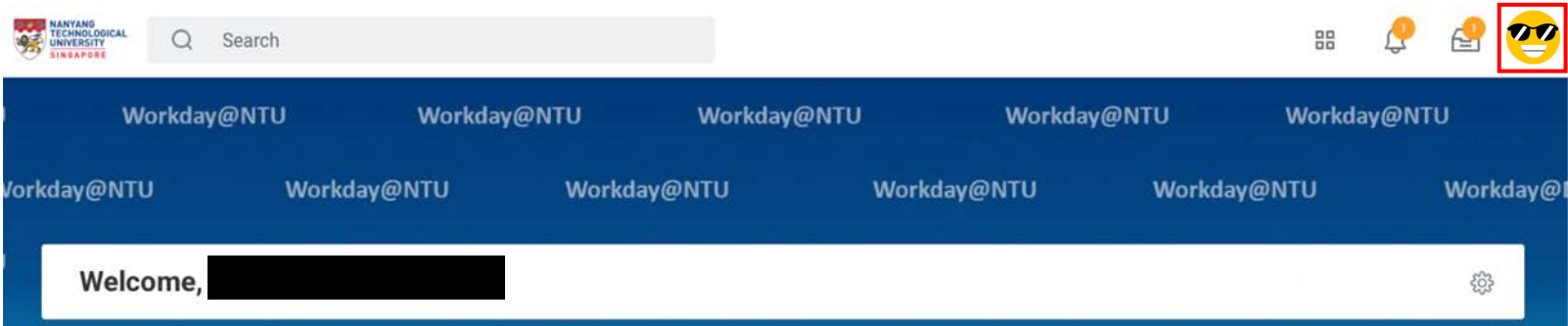
[Print Certificate](#)

Chemical Safety - Syllabus harmonised under collaboration with Workplace Safety and Health Council (WSHC) Workgroup on WSH in Higher Education and Research Sector.					
No.	Title	Organiser	Date	Training Hours	Registration Fee
1	OHS2FUC01 - Fume Cupboard	E-Learning	20-AUG-2020	0	0
2	OHS2GHS02 - Understanding GHS (by e-learning)	E-Learning	20-AUG-2020	0	0
3	OHS2SDS01 - Understanding SDS	E-Learning	20-AUG-2020	0	0
4	OHS2SIG01 - Understanding Signage from SS508	E-Learning	20-AUG-2020	0	0
5	OHS2HDC01 - Basic Guide For Handling Chemicals (by e-learning)	E-Learning	25-AUG-2020	0	0
Total Hours:				0 hrs	

Bio Safety - Syllabus harmonised under collaboration with Workplace Safety and Health Council (WSHC) Workgroup on WSH in Higher Education and Research Sector.					
No.	Title	Organiser	Date	Training Hours	Registration Fee
1	OHS2BBL01 - Basic Biosafety Training Course Module 1	E-Learning	20-AUG-2020	0	0
2	OHS2BBP01 - Basic Biosafety Training Course Module 2	E-Learning	20-AUG-2020	0	0
Total Hours:				0 hrs	

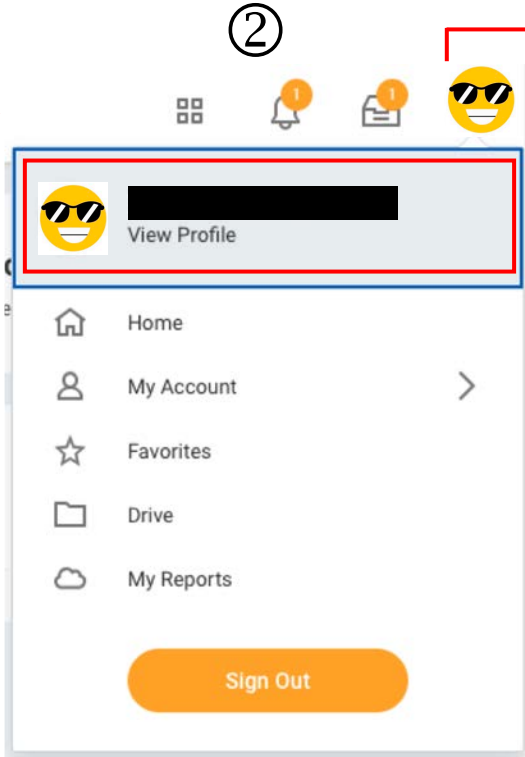
Generating Safety Course Transcript for Staff

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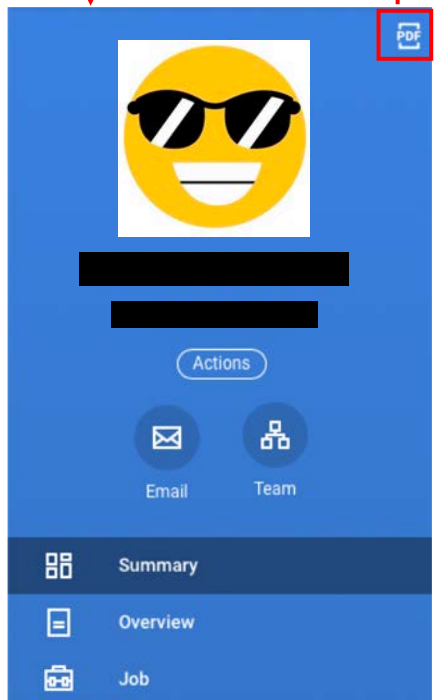


- 1) Login to Workday and click on your profile photo (top right hand corner).
- 2) On the popup menu, click on view profile.
- 3) Click on the PDF icon (PDF).
- 4) Click in "Clear All", then scroll down and select "Learning".
- 5) Click "Print", and download the transcript.

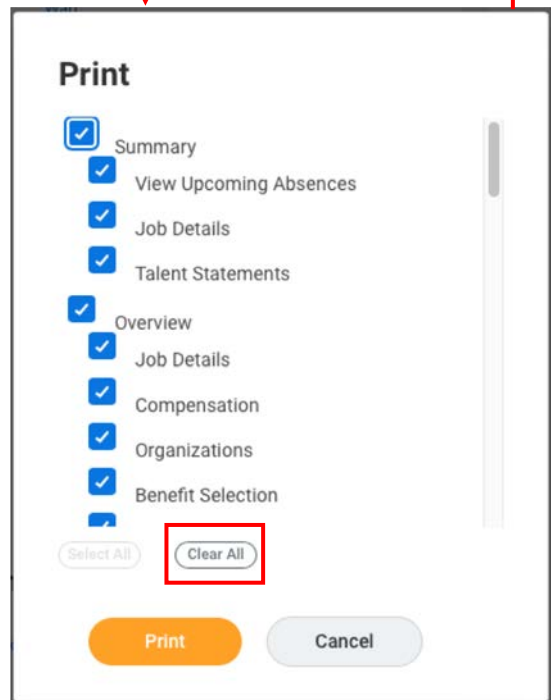
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