

# MME-English APPLICATION GUIDE

## A. Submit application online

1. Take note of the application period on the [programme webpage](#)
2. On the [Online Application portal](#), select Programme code: **[262]MSC(MANAGERIAL ECONOMICS) – E**

**Important**

The online application form will not be available on Saturdays from 3.00am to 5.00am (Singapore time) to facilitate our system backup.

**No amendments to the online form will be allowed after the application is sent.**  
Please check and ensure that all data you have entered in the on-line form is correct and accurate before you submit this application.

The following programme(s) are open for application:

Adm Year	Programme	Local Applicants *		Overseas Applicants *		Closing Date for Submission of Supporting Documents
		Opening Date	Closing Date	Opening Date	Closing Date	

3. Application Enquiry page will indicate that the [application is submitted successfully](#)

### Enquiry on Status of Application(Coursework)

Application No.	C
NRIC/Passport/FIN no.	
Name	
Birth Date	

ADMISSION YEAR	PROGRAMME	PROGRAMME TYPE	FULLPART	APPLICATION STATUS
	262 – MSC(MANAGERIAL ECONOMICS) – E	Coursework	Full-time	Application SUBMITTED Successfully

## B. Upload Supporting documents

1. Submit your application and upload the [supporting documents \(as indicated on the next page\)](#) required.
2. Kindly name your documents in English with number, your name followed by the document name. For example:
  - 1. JOHNLIM\_Application form
  - 2. JOHNLIM\_Payment Receipt
  - 3. JOHNLIM\_Passport Photo
  - 4. JOHNLIM\_IELTS Test Report
3. Ensure that you have attached all the required documents and made payment for the application fee before the application closing deadline.

Note: The MME-E admission team may email you during or after application period if you have missing supporting documents.

**✗ Do not courier or mail your supporting documents.**

**✗ Do not zip or compress your files in the email.**

**✗ Do not put the files in a website for download.**

**✓ Only pdf, jpg, png and image files below 2mb individually are allowed.**

**✓ Only online application and supporting documents uploaded on the application portal are accepted.**

Only complete applications will be processed for assessment. An application is deemed complete only if the following are met:

- Submission of online application form and upload of supporting documents on the application portal
- Payment of application fee

*Some shortlisted candidates may be interviewed by the Admissions Committee to gauge their suitability for the programme.*

# Supporting Documents Checklist

## 1. Application Form

Ensure you have completed the application form (not necessary to upload)

Graduate Admission Application Form Printing  
APPLICATION FOR ADMISSION TO  
GRADUATE PROGRAMMES  
BY COURSEWORK & DISSERTATION  
RECEIVED ONLINE  
Academic Year

(A) PROGRAMME APPLIED FOR

PROGRAMME CODE/NAME: GRADUATE/MANAGERIAL/ECONOMICS - E	APPLICATION NO. : C
PROGRAMME TYPE :	ADMISSION DATE :
BILL REFERENCE NO. * :	ADMS / NO :
* The Bill Reference No. is only for payment of application fee via POSB/CBS ATM. For applicants who are not paying through this mode, please ignore this number.	

(B) PERSONAL PARTICULARS

NAME (As in NRIC or passport) :	TITLE :
SURNAME/FAMILY NAME :	GIVEN NAME :
NRIC/Passport No. :	SEX :
DATE OF BIRTH :	AGE (As at 1.1.2021) :
CITIZENSHIP :	RELIGION :
<small>For Non-Singaporeans Only: Are you a Singapore Permanent Resident? For non-SPR, are you for Service Obligation? Are you holding a Dependent Pass?</small>	<small>For Non-Singaporean Only: Are you holding an Employment Pass/Work Permit? If Yes, FN No. :</small>
RACE :	MARITAL STATUS :
FAX No. :	EMAIL ADDRESS :
HOME ADDRESS :	MAILING ADDRESS :
TELEPHONE No. (Home) (Office) (Paper/mobile/phone)	

Check List  
Applicants: Please check that the following documents are enclosed in the given order. Incomplete applications will not be processed.  
<https://www.ntu.edu.sg/ntuadmission/graduate/gradform.html>

## 2. Payment of Application Fee

Ensure payment will be made by the application deadline (not necessary to upload)

Nanyang Technological University  
One Stop @ SAC,  
50 Nanyang Avenue, NS3-01-03  
Academic Complex North, Singapore 639798

OFFICIAL RECEIPT

Received from: UEN / GST Reg No. :  
Receipt No. :  
Date :  
Customer :

Being payment for	Description	GST	Amount in SGD
PS - APPLICATION FEES		7%	
		7%	
	Total Amount		

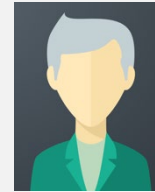
Paid by : OPAY  
Internal Ref. :

This is a computer generated receipt and no signature is required.

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## 3. Passport Photo

- A recent colour photograph (taken within the last 3 months), make sure it is the same as the photo submitted in the application form
- Only standard '.jpg' file types accepted (not '.jpeg' or compressed jpg format, or other file types)
- Photo background must be white in colour
- Ensure that the photo is taken with even brightness with no shadows



## 4. Identification Documents

- Singaporeans/Permanent Residents: NRIC
- International Applicants: Passport or Documentary proof of nationality, whichever is applicable.
- For foreign applicants, working or living in Singapore: Documentary evidence of Immigration Pass (e.g. Employment Pass or Dependant's Pass) issued by the Singapore Immigration & Checkpoints Authority (ICA).

## 5. Academic Records

- Degree Scroll(s) or certificates
- Original Academic Transcript(s)

NOTE: Documents must be in English, otherwise, please produce the original document together with an official English Translation.

## 6. English Proficiency Report

Applicants are required to take one of these tests if English was not the medium of instruction used at the tertiary level (Bachelors).

- IELTS
  - TOEFL
- [\[Click here for more information\]](#)

## 7. Resume or CV

A concise document of not more than 3 pages, briefly explaining your job responsibilities and your accomplishments.

## 8. Other Optional Documents (NOT REQUIRED)

These documents are not pre-requisites for the MME-E programme and may not be considered by the admissions committee:

- Proof of work experience
- GMAT
- GRE
- Recommendation letters
- Statement of purpose
- Professional membership certificates