

HWG703

Graduate English

Study year	: NTU Postgraduates
Academic units	: Nil (Pass/Fail)
Pre-requisite	: Nil
Tutorial hours	: 12 (weekly tutorials of 2 hours)

CONTENT

The objective of this course is to help graduate students develop their written and oral communication skills in English in academic settings. Participants will learn to:

1. prepare an academic paper for possible publication;
2. plan an oral presentation;
3. develop their skill in explaining concepts in their areas of specialization; and
4. respond critically, but constructively, to presentations.

HWG703 is a pass/fail course. It consists of 12 two-hour tutorials. Students who are required to take HWG703 need to pass the course before they can enroll for HWG702 (University Teaching for Teaching Assistants).

STUDENT ASSESSMENT

Assessment	Weighting
Written assignment Introduction of a research article (individual assignment).	40%
Oral presentation In-class oral presentation (individual assignment)	40%
Class participation	20%

TEXTBOOKS/REFERENCES

1. DiResta, Diane. 2009. *Knockout Presentations*. Worcester, MA: Chandler House, pp. 19–52.
2. Locker, Kitty O., & Stephen Kyo Kaczmarek. 2009. *Business Communication: Building Critical Skills*. 4th ed. New York: McGraw-Hill, chapter 20.
3. Swales, John. M., & Christine B. Feak. 2004. *Academic Writing for Graduate Students: Essential Tasks and Skills*. 2nd ed. Ann Arbor: University of Michigan Press.

ONLINE COURSE SITE

The tutorial handouts and other related information (e.g., assignments) can be accessed from <http://ntulearn.ntu.edu.sg>