|  |
| --- |
| The Business Chinese Test (BCT) consists of three independent tests: BCT (Speaking), BCT (A) and (B). Candidates undergoing Chinese Workplace Literacy (CWPL) Programme/Business Chinese training will be advised by their training providers on the type of test, based on the skills and level of training covered in the training programmes. For enquiries, please email to ci-bct@ntu.edu.sg |
| **Type of Test** | **Test Fee Payable** *(Inc. 8% GST)* | **Test Duration**  | **Weekday Test** | **Saturday Test** |
| **FULL FE E** | **Baseline Funding** | **Enhanced Funding** |
| **70% SSG1** | **70%1 + 20% MCES2 \* / ETSS**3**\*** |
| BCT (Speaking) | $216.00 | $64.80 | $24.80 | 25 mins | 7.00pm – 7.25pm | 9.00am – 9.25am |
| BCT (A) | $216.00 | $64.80 | $24.80 | 70 mins | 7.30pm – 8.55pm | 9.30am – 10.55am |
| BCT (B)  | $216.00 | $64.80 | $24.80 | 145 mins | 7.30pm – 10.10pm | 9.30am – 12:10pm |
| BCT (Speaking) + BCT (A) | $432.00 | $129.60 | $49.60 | 95 mins | 7.00pm – 8.55pm | 9.00am – 10.55am |
| BCT (Speaking) + BCT (B)  | $432.00 | $129.60 | $49.60 | 170 mins | 7.00pm – 10.10pm | 9.00am – 12.10pm |
| *\* GST computation is based on the nett fee (full test fee after 70% funding).** 170% SSG Baseline Funding is applicable to SCs, PRs, LTVP+.
* 2Enhanced Funding under MCES (SkillsFuture Mid-Career Enhanced Subsidy) (20%) is applicable to SCs aged ≥ 40 years.
* 3Enhanced Funding under ETSS (Enhanced Training Support Subsidy) (20%) for SMEs is applicable to Company-Sponsored candidate (SCs, PRs, LTVP+).

**Note:*** The test is held in computer-based test. No submission of answers on pen and paper is allowed. Speaking Tests are Computer Adaptive Test (CAT).
* Sogou (Pinyin) Input software will be used in sections that require input of Chinese characters.
* Candidates are to arrive 40 mins before the start of the test to complete the reporting. Latecomers will not be allowed to sit for the test once the test has started. Confucius Institute (CI-NTU) has the sole discretion to decide the admission /non-admission of a candidate into the test room.

**Test Venue:** Confucius Institute, NTU南洋理工大学孔子学院11 Slim Barracks Rise (off North Buona Vista Road), NTU@one-north campus, Executive Centre, #08-01, Singapore 138664 (Nearest MRT stations: Buona Vista & one-north) |
| **TYPE OF TEST:** | Choose an item. | **TEST DATE:** Click or tap to enter a date. |
| ***please write legibly. information will be used on funding and SCORE REPORT.*** |
| **PART 1 – PERSONAL PARTICULARS** *(Please complete* ***ALL*** *sections)* |
| English Name:*(as in NRIC / Passport)* | Click or tap here to enter text. | Salutation: Choose an item. |
| Chinese Name *(if applicable)*: | Click or tap here to enter text. | Gender: Choose an item. |
| NRIC/FIN/Passport No.: Click or tap here to enter text. | Date of Birth: Click or tap to enter a date. |
| Race: Choose an item.  | *(Others, please specify)*:       | Nationality: Choose an item. |
| Specify Country of Origin: (*for PR & foreigner only*) |       | Type of Immigration Pass currently holding (*for foreigner only*): Choose an item. |
| Mobile No.: | Click or tap here to enter text. | Email: Click or tap here to enter text. |
| Mailing Address: | Click or tap here to enter text. | Postal Code:       |
| Highest Qualification: Choose an item. | *(Others, please specify)*:       |
| Duration Spent in Learning Mandarin: Choose an item. | Mother Tongue: Click or tap here to enter text. |
| PART 2 – EMPLOYMENT STATUS (*Please complete ALL sections)* |
| Employment Status: Choose an item. | Monthly Salary Range *(for company-sponsored candidate only)*: Choose an item. |
| Company Name: Click or tap here to enter text. | Designation: Click or tap here to enter text. |
| Industry Sector: Choose an item. | *(Others, please specify)*:       |
| PART 3 – DETAILS OF CANDIDATE’S EMPLOYER *(For company-sponsored candidate only)* |
| Company UEN:  | Click or tap here to enter text. |
| Company Address: | Click or tap here to enter text. | Postal Code:       |
| Name of Person in-charge: | Click or tap here to enter text. | Salutation: Choose an item. |
| Contact No.: | Click or tap here to enter text. | Email: Click or tap here to enter text. |

|  |
| --- |
| **TERMS AND CONDITIONS**  |
| 1. **Registration & Payment**
2. Candidates are required to read and understand the terms and conditions before signing and submitting the application form. The terms and conditions are in force upon the acceptance of the application.
3. A recent digital passport sized colour photo is required as part of the application process. It will be used in your examination score report. White background in portrait-style framing. Headgear and shades must be removed unless for religious reasons. No lifestyle/scenic photos/candid shots or any informal poses will be accepted.
4. Accredited Training Organisation (ATOs) approved by SkillsFuture Singapore (SSG) to offer Chinese Workplace Literacy (CWPL) Programme/Business Chinese training or equivalent shall act as a proxy to collect nett test fee from registered candidates and complete the submission of data. CI-NTU will not accept payments from registered candidates directly.
5. Candidates/ATOs are to complete the registration 3 weeks before the test date.
6. Candidates/ATOs are to ensure that full payment is made immediately upon registration of BCT. All registrations and payments are strictly non-transferable between different organisations and individuals.
7. No change of registered type of tests or test date after the registration deadline.
8. No reschedule of test should the candidates fail to attend any test. Resubmission of the application form and payment of test fee will be required.
9. ATOs are responsible for integrity of all data submitted is deemed to be correct and CI-NTU is not liable for any errors on submitted candidates’ data.
10. CI-NTU reserves the rights to modify, cancel or reschedule tests, and is not liable for any losses incurred. In the event CI-NTU amends test date after the registration deadline, the new test date will be made available to affected candidates/ATOs.
11. **Assessment Funding**
12. Candidates are eligible for one-time assessment funding per course.
13. Subsidised candidates who fail to take the scheduled test will be charged a penalty fee of $40 (nett) per test.
14. Candidates who have not undergone or completed the CWPL/Business Chinese training prior to taking the BCT have to observe a 90 days lock-out period between tests. Candidates are subjected to the non-subsidised fee if they re-take the BCT within 90 days of sitting for the previous test without attending any CWPL/Business Chinese training. This policy would not apply to those who have attended and completed the recommended CWPL/Business Chinese training.
15. **Withdrawal & Refund**
16. Cancellations and withdrawals requests must be made in writing by the candidates/ATOs.
17. 100% of paid test fee will be refunded for requests made more than 30 days before the registered test date. Requests made within 30 days will not be refunded.
18. Test fees will only be refunded to the candidates/ATOs that made the payment.
19. **Issuance of Examination Score Reports**
20. Approximately 6-8 weeks after the test, candidates may download the examination score report online.
21. CI-NTU will not be responsible for the printing of score reports.
22. CI-NTU will not be responsible for any loss of income, or any inconveniences should the release of results and score reports be delayed.
23. **Change of Personal Particulars**
24. The registered name of candidates (as in NRIC/FIN/Passport) will be reflected on examination score reports issued. A candidate must verify his/her particulars upon registration and rectify any errors with CI-NTU on the day of test.
25. Should there be any changes in the personal particulars, such as contact numbers and email addresses, candidates/ATOs are required to update CI-NTU via email at ci-bct@ntu.edu.sg. CI-NTU will not be accountable for delayed or non-receipt of test information due to incorrect or obsolete contact details from candidates.
26. **Confidentiality and Personal Data**

NOTE: This clause should be read in conjunction with the Candidate’s Declaration below. Each candidate consents and agrees to CI-NTU’s collection, use and disclosure of the candidate’s data for the purposes of processing and registering the candidate to take the BCT; administering and managing the candidate’s participation in the BCT; billing and submission of data to external organisation(s), including but not limited to the organizer Chinese Testing International Co., Ltd (CTI) and SSG for funding verification, claim, audit or fact-finding exercise performed or procured by these external organisation(s).1. **Test Regulations**
2. Bring NRIC/Passport/Work Permit on test day for verification purposes. Candidates will not be permitted to sit for the test without these documents.
3. Candidates are required to comply with the instructions of the examiner(s), observes the test rules, and complete the test independently.
4. Candidates are required to sit at the assigned seats.
5. Books, notes, reference materials and dictionaries are not allowed.
6. Electronic items such as mobile, smart watches, tablets and etc. must be switched off and placed in the depository together with other personal belongings.
7. Candidates are not allowed to leave the test room during the oral test. If candidates have to leave, leaving means withdrawing from the test.
8. No break will be set during the BCTA/B test. If candidates have to leave the test room for special reasons, candidates shall first obtain the consent of the examiner(s), and then submit the test admission ticket and identity document to the examiner(s). After returning to test room, the examiner(s) will return the test admission ticket and identity document.
 |
| **CANDIDATE’S DECLARATION** |
| By signing this application form, I acknowledge that I have read, fully understood and agree to the term and conditions set forth in this BCT Application Form (Terms and Conditions). I hereby acknowledge that all the information provided in this form is complete, true and accurate to the best of my knowledge, and without misinterpretation or omission of any relevant fact(s). I understand and agree that CI-NTU and/or Chinese Testing International Co., Ltd (CTI) shall be entitled to disqualify me and retract any certification arising from any false or misleading declaration made by me.In relation to clause F (Confidentiality and Personal Data) of these Terms and Conditions, I understand that CI-NTU is authorised by CTI, a company incorporated under the laws of China, to administer the BCT in Singapore. I acknowledge and agree to CI-NTU’s transfer of my personal data to CTI, for CTI’s purposes including but not limited to the processing, validation and release of my test scores. In this connection, I release CI-NTU from all liability for any loss, injury, damage or consequence whatsoever arising from the release of my personal data to CTI. |
|  | Click or tap here to enter text. |  |  |  | Click or tap to enter a date. |  |
|  | Candidate’s Name | Candidate’s Signature | Date *(dd/mm/yyyy)* |  |