|  |
| --- |
| **HASS INTERNATIONAL PHD SCHOLARSHIP (HIPS)** |

**Application Form for HIPS (PhD)**

(Please submit your completed application form, together with all required materials, to NTU HIPS Office, via Workday, before the application deadline.)

Updated: September 2021

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **PART I – To Be Completed by Applicant** | | | | | |
| 1. **Applicant’s Particulars**   (\*Appointment and contract details need not be completed for non-NTU staff.) | | | | | |
| **You must be a Singapore citizen at the point of application** | | | | | |
| Name (Pls underline Surname / Family Name) | | | | | |
| Are you serving any outstanding bond?  If yes, pls specify bond duration, the approx. outstanding period & organisation that you are bonded to. | | | | | |
| School and Disciplinary Area Applying To | | | | | |
| Present Appointment\* | | Period of Present Contract\*  From  To | | | |
| 1. **Proposed Programme of Study**   (Pls list the institutions in which you propose to undertake the above course, in order of preference, and indicate the status of your applications.) | | | | | |
| Institution  (Pls indicate City & Country) | Programme | | | Application Status | |
|  |  | | |  | |
|  |  | | |  | |
|  |  | | |  | |
|  |  | | |  | |
|  |  | | |  | |
| 1. **Financial Assistance from Other Sources** | | | | | |
| Financial assistance received from outside NTU for the programme of study: | | | | | |
|  Yes (To give details below and attach copies of relevant correspondence) | | |  No | | |
| Source(s) | Breakdown of Items & Amount | | | Application Status | |
|  |  | | |  | |
|  |  | | |  | |
| 1. **Reasons for Applying for the HASS International PhD Scholarship**   (Please attach additional paper if necessary) | | | | | |
|  | | | | | |
| 1. **Checklist of Application Materials**   (Please tick accordingly, and indicate if not available) | | | | | |
| 1. Your latest curriculum vitae and publication list   (if applicable) | | | | |  |
| 1. An abstract of any thesis previously written | | | | |  |
| 1. Copies of 2 or 3 pieces of research/design work that the applicant considers to be his/her most significant works | | | | |  |
| 1. A proposal of at least 2 research topics which you intend to pursue, with a minimum of a half-page write-up on the details of each proposed topic | | | | |  |
| 1. A copy each of your detailed results/transcripts of the GCE ‘O’ & ‘A’ Levels / School & Higher School Examinations, and University degree(s) | | | | |  |
| 1. A copy each of your certificates of the GCE ‘O’ & ‘A’ Levels / School & Higher School Examinations, and University degree(s) | | | | |  |
| 1. A copy of your Graduate Management Admission Test (GMAT) or Graduate Record Examination (GRE) score sheet, if applicable | | | | |  |
| 1. A copy of the letter(s) of offer from each university applied to for admission to graduate programme; | | | | |  |
| 1. A copy of the letter(s) of offer for other scholarships and/or awards applied for and the outcome of these applications | | | | |  |
| 1. A minimum of 2 confidential referees’ reports | | | | |  |

|  |  |  |
| --- | --- | --- |
| 1. **Declaration** | | |
| * I hereby certify that the statements and information in this application form are true and correct to the best of my knowledge and belief, and I authorise the Nanyang Technological University to investigate all statements or other information contained in this application form and any attachments submitted with it, unless I have stated in writing to the contrary. * I understand that any inaccurate or false information or omission of information will disqualify this application and that, if awarded HIPS on this basis, I will be required to withdraw from the Programme. I understand that the provision of any inaccurate or false information may render me liable to prosecution in a court of law. * The University may utilise the personal information and personal data from the Ministry of Education or Government Ministry or agency for processing of admission application through data sharing. This sharing of information will lead to matters relating to an application being processed in a more efficient manner and the applicant is being provided with the most efficient level of service possible. * I acknowledge that I have read and understood the NTU Personal Data Privacy Statement (<https://www.ntu.edu.sg/pdpa/Pages/PPDS.aspx>) and I consent to the NTU collecting, using, disclosing and processing my personal data in accordance with the Purposes stated in the statement. | | |
|  |  |  |
| **Signature of Applicant** |  | **Date** |

|  |  |  |
| --- | --- | --- |
| **PART II – To Be Completed by Head of Subject (for official use only)** | | |
| 1. **Application is supported**   Yes  No | | |
| 1. **Reasons/Comments**, which should include the following if application is supported: 2. *the Division/Programme’s staffing plans/needs (in relation to the applicant);* 3. *the Division/Programme’s current and future strategic/focus areas of teaching and research;* 4. *how the candidate who is being recommended for the Scholarship and the proposed doctoral programme will fit into the Division/Programme’s plans and future direction; and* 5. *recommendation of an appropriate senior faculty member in the Division/Programme who will act as a mentor (i.e. NTU Advisor), together with the Head* | | |
|  | | |
|  |  |  |
| **Name and Signature of Head** |  | **Date** |

|  |  |  |
| --- | --- | --- |
| **PART III – To Be Completed by Chair of School (for official use only)** | | |
| 1. **Application is supported**   Yes  No | | |
| 1. **Reasons/Comments** | | |
|  | | |
|  |  |  |
| **Name and Signature of Chair** |  | **Date** |

**To submit your application**

1. Please upload, via NTU Workday, a copy of all your application materials:

<https://bit.ly/applyhips2022>.

1. Applicants are not required to have received admission offers when they submit their HIPS applications, but their choice of universities and actual applications will contribute to the evaluation process. When applicants start to receive admission offers from various universities around February / March 2022, they can then update the HIPS Office progressively by sending an email to [hips@ntu.edu.sg](mailto:hips@ntu.edu.sg).
2. Please note that the closing date for applications is 31 December 2021.

**For your referees to send their confidential reports**

1. Please ask your referees to send their confidential reports through email to [hips@ntu.edu.sg](mailto:hips@ntu.edu.sg).
2. Do clearly indicate in email subject that it is regarding “HASS International PhD Scholarship (HIPS) 2022: Referee Letter for <Name of Applicant>”
3. Please note that the HIPS Office must receive all referee reports by the application deadline on 31 December 2021.