

GRADUATE ASSISTANTSHIP PROGRAMME - GAP

PhD Scholarship

	Scholarship (RSS)		Premium Scholarship (NPGS)		Remarks																		
	International Student	Singapore Citizen/SPR	International Student	Singapore Citizen/SPR																			
Total Hours	416 hours	208 hours	312 hours	156 hours																			
Teaching Hours (TA) (max 100% and min 20%)	416 hours	208 hours	312 hours	156 hours	Type of Service Contributions: - Preparation of tutorials and classes - Conduct of tutorial, classes and seminars - Assistance to tutor in teaching duties - Assignment marking - Teaching administration Maximum GAP hours /course (Endorsed in EXCO Meeting-Aug 2019) TA work for 3 contact hours/Tutorial class<table><tr><td>Contact Time</td><td>Prep Work, Consultation, Grading</td><td>Total Hours</td></tr><tr><td>36 (3 hrs x 12 weeks)</td><td>12</td><td>48</td></tr></table> TA work for 2 contact hours/tutorial class<table><tr><td>Contact Time</td><td>Prep Work, Consultation, Grading</td><td>Total Hours</td></tr><tr><td>24 (2 hrs x 12 weeks)</td><td>8</td><td>32</td></tr></table> TA for big lectures (without tutorial)<table><tr><td>Contact Time</td><td>Prep Work, Consultation, Grading</td><td>Total Hours</td></tr><tr><td>-</td><td>25</td><td>25</td></tr></table>	Contact Time	Prep Work, Consultation, Grading	Total Hours	36 (3 hrs x 12 weeks)	12	48	Contact Time	Prep Work, Consultation, Grading	Total Hours	24 (2 hrs x 12 weeks)	8	32	Contact Time	Prep Work, Consultation, Grading	Total Hours	-	25	25
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Research Assistant (RA) (max 60%)	up to 250 hours	up to 125 hours	up to 188 hours	up to 94 hours	Type of Service Contributions: - Assistance to supervisor in literature search, data collection, data organisation etc - Assistance to faculty on research outside their own areas - Research administration duties - No preparation time is to be clocked in this assignment.																		
Others (max 20%)	up to 83 hours	up to 42 hours	up to 63 hours	up to 31 hours	Type of Service Contributions: - Invigilation of examinations and quizzes - Assistance rendered in events (eg: Open house, seminars, conferences)																		
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PhD scholars to take note of the following:

- 1) Must perform teaching duties (TA) / research duties (RA) to fulfil the requirements of the Graduate Assistantship Programme (GAP)
- 2) The total time spent on work under the GAP and any other form of paid or unpaid work, should not exceed 16 hours a week
- 3) *Must complete all GAP hours at least 6 months before graduation /
- 4) The Scholar should work with the supervisor(s) on the plan to fulfil the required hours on a yearly (academic year) basis.
- 5) No remuneration for the hours clocked under GAP
- 6) The School, at its discretion, may or may not remunerate the Scholar for performing teaching duties, and other developmental assignments in excess of the Graduate Assistantship Programme.
- 7) If the total required hours are not met by the time the thesis is submitted for examination, the Scholar will have his/her transcript, student status letter, conferment letter and degree scroll (for graduating student) withheld until the fulfilment of the requirement.

*For Singapore Citizen/SPR, on average should clock 48 hours/semester for 5 semesters from start of candidature.

*For international student, on average should clock 60 hours /semester for 7 semesters from start of candidature.