

ABCC CASE REPRINTS Internal Usage and Billing Form

Name of Instructor using the case:

Institute / School where Instructor will be using the case:

Course Name:

Academic Year and Semester/Trimester of Case Usage:

Audience

Undergraduate MBA/EMBA/MSc/Graduate Executive Education Others:

Case Ref No.	Permissions Order - Title of Case Study	Quantity	Cost
	Total		

Pricing: \$2.50 per copy for non-NBS undergraduates and \$5 a copy for non-undergraduate courses.

Free for NBS Undergraduate courses as the NBS Undergrad Office absorbs the costs.

Click [here](#) for case catalogue.

Submitted by:

Name & Designation and Date

Cost Centre and Chargeable GL Account (where applicable)*

Requestor Department:	(Department Name)		
	(Cost Centre)	81001050	(GL Acct)
Recipient ABCC:	C300064004	(Cost Centre)	81000004 (GL Acct)
Approved by: (DOA)**			
	Signature	Name & Designation	Date

* Payment will be via internal fund transfer to ABCC, which will be processed over at our end.

** If you are unsure of the Delegation of Authority (DOA) signatory for your Department, please check with NBS Finance.