

Course Matching and Credit Transfer Criteria

Course Matching Criteria

- Maximum Credits:
 - a) All students will read and transfer a **maximum of 21 AUs** of courses or 22 AUs (including 1AU laboratory course).
 - b) A **maximum of 24 AUs of courses** (including laboratory courses) – is granted only for **ABP/DDP/Second major students**. For ABP students, if you have dropped out of ABP at the point of credit transfer, you will allow be allowed to transfer a maximum of 21AUs of courses or 22 AUs (including 1AU laboratory course)
- The decision to approve/reject each course matching is not restricted to, but is largely based on the following factors:
 - a) match in content (approximately 75% match)
 - b) number of contact hours (physical lectures, tutorials and labs will be counted only)
 - c) the course must be examinable (e.g. exams, test, projects etc)
- A 3-AU course without a laboratory component requires a workload of 39 hours (lectures/tutorials). For UE/BDE with contact hours 39 hours, the maximum number of AU granted remains as 3 AUs.
- A 1-AU laboratory course requires a workload of 39 hours. Laboratory components in overseas courses may be considered for mapping against laboratory courses for credit transfer. A maximum of 1 laboratory course is allowed for credit transfer.
- Students are advised against the reading of pre-requisite courses concurrently with the respective downstream courses in the same semester.
- Students should match overseas courses to specific NTU courses codes (wherever possible), instead of mapping to untitled UE/BDE and GER-PE. Courses that belong to other Schools will be approved by the respective Coordinators from other Schools - please click [here](#) for a list of the Coordinators.
- Students who attend an overseas semester can read any Major PE, regardless of the offering semester in MAE, provided all necessary pre- requisites are met.
- Students participating exchange in Year 2 cannot read MPE in exchange.
- Rejected course matching should not be deleted as such records in the CourseFinder database will be useful for any future reference.

<p style="text-align: center;">Credit Transfer Criteria</p>	<ul style="list-style-type: none"> • The minimum grade to be counted for credit (AU) transfer has to be equitable to a Pass grade at the host university. All Pass and Fail grades will be reflected in Degree Audits and transcripts. • Transcripts must indicate all courses that have been read, including any failed courses. • All courses must have continual assessments (CA) and/or examinations. Academic credits will not be given for courses that are not assessable. • The credit transfer request for exchange in previous semester will be updated by end of the following semester (For instant, credit transfer for AY20/21 Semester 2 will be updated by end of AY21/22 Semester 1) as school can only start processing students' credit transfer request after received from OGEM/OAS a copy of your transcript for verification purpose. Please email Ms Tiana (THAIYANA@ntu.edu.sg) if you are in need of the AUs for your PI/PA/FYP registration. • Please email mae_reg@ntu.edu.sg stating the course you want to read and the pre-requisites which you have completed overseas so that you can register for the course during your schedule course registration date/time or during add/drop period.
<p style="text-align: center;">Minor Programme</p>	<ul style="list-style-type: none"> • Overseas courses can be counted towards any Minor Programme only if prior approval (by written endorsement or email) has been obtained from the School offering the Minor. MAE Exchange Coordinators should be kept in the loop during any related correspondence. • NTU students are welcome to read matched courses for our Minor Programme during their exchange programme. • There is no restriction on the number of matched Minor courses to be read overseas.