

MAE MSc DISSERTATION PROCESS FLOW

Check **MAE MSc Dissertation System** for projects proposed by MAE faculty /
Propose your own Project and source for MAE faculty Supervisor (consult your PD)

Discuss: Title, Objectives, Scope & Timeline with Supervisor
Student & Supervisor signs the Application for Conversion of Option Study Form and submit to mae.msc@ntu.edu.sg

upon conversion approved:
-Project Title(**no duplicate Title**)
-Objectives
-Scope through MAE MSc Dissertation system

Supervisor & PD accepts in MAE MSc Dissertation system

WORK CLOSELY WITH SUPERVISOR on your Dissertation

For formatting tips, refer to Dissertation Checklist /
*View other Dissertations in **Digital Repository of NTU (DR-NTU)**: dr.ntu.edu.sg (Master theses)

Student send the DR-NTU Submission Approved & Archived email to:
mae.msc@ntu.edu.sg

Note:
Conferment of degree by OAS (1-2 months)

Contact
ONESTOP@SAC for Degree Certificate and Degree Transcript

NO AMENDMENTS – Student work with Supervisor, who ensures that Dissertation has no more amendments and advise student to upload to the DR-NTU.

MINOR AMENDMENTS – Student work with Supervisor, who ensures that student completed all revisions required by the examiners within two weeks and advise student to upload to the DR-NTU.

MAJOR AMENDMENTS – Student work with Supervisor, who ensures that Dissertation has adhered to major amendments required within one month.

DISSERTATION GO FOR RE-EXAMINATION (4-6 weeks)

DISSERTATION EXAMINATION: [4-6 weeks] #

Email notification.
Student to contact supervisor regarding the amendments.

DISSERTATION EXAMINATION email with attachments to:
mae.msc@ntu.edu.sg

- 1) PDF File
- 2) Similarity report < 20%
- 3) Dissertation Submission Form
- 4) Dissertation Checklist
- 5) Epigeum Certificate

If required:

- Non Disclosure Agreement
- Change of Title form

[TITLE MUST MATCH MAE MSc DISSERTATION SYSTEM]

Final submission deadline:

By 1st March to join the year's Convocation

Dissertation ready for Examination?

Check TURNITIN/ iThenticate -
Similarity Report less than < 20%

Dissertation Statements signed by Student & Supervisor

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students enrolled from AY25-26 Semester 2 intakes onward are required to deliver a 30-minute (including Q and A) presentation of their Dissertation to the Supervisors. It can be held online or in-person, depending on supervisor's preference and availability. The supervisor will coordinate the presentation schedule and inform the student.

MAE **MSc PM** DISSERTATION PROCESS FLOW *(applicable to intakes up to AY2023)*

Programme Director assigns Supervisor

Student to discuss and agree:
Title, Objectives, Scope & Timeline
with assigned Supervisor

Submit after supervisor agrees:

-Project Title
-Objectives
-Scope
through MAE MSc Dissertation
system

Supervisor & PD accepts in
MAE MSc Dissertation
system

Work on Dissertation in consultation with Supervisor

Email supervisor within **6 months**:

- **Interim report**
- **Dissertation Project plan**
- **Epigeum course certificate**

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**Consult Supervisor to
confirm Dissertation is
ready for examination
(Must be within 12
months of starting)**

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