

The following guide is for Coursework students who have been instructed by their School and/or Supervisor to complete the research integrity online course. The steps outlined below inform the user how self-enrolment, track selection and viewing are done.

1) Student to log in to NTULearn and click on the **ERIC-STUDENT** enrolment link:

[https://ntulearn.ntu.edu.sg/webapps/blackboard/execute/enrollCourse?context=Course&command=SavedSearch&searchField=CourseName&searchOperator=Contains&searchText=ERIC-STUDENT&dateSearchOperator=LessThan&startDate=LessThan&course\\_id=305295\\_1](https://ntulearn.ntu.edu.sg/webapps/blackboard/execute/enrollCourse?context=Course&command=SavedSearch&searchField=CourseName&searchOperator=Contains&searchText=ERIC-STUDENT&dateSearchOperator=LessThan&startDate=LessThan&course_id=305295_1)

2) The self-enrolment page shown below loads; click **Submit**.

Self Enrollment

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ENROLL IN COURSE: EPIGEUM RESEARCH INTEGRITY COURSE (BASIC) - STUDENT (ERIC-STUDENT)

Instructor: RIEO Anna Marina Stanislaws, RIEO Lai Chunying

Description:

Categories: Education:Higher Education

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*Click **Submit** to proceed.*

Cancel Submit

3) Successful enrolment will show the following message. Click **OK**.

Self Enrollment

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**Action Successful:**Success: Enrollment in **Epigeum Research Integrity Course (Basic) - Student (ERIC-STUDENT)** as annamarina processed. Click **OK** to continue.  
Friday, October 11, 2019 11:00:09 AM SGT

← OK

4) Click on “Sign Up” found on the left navigation panel and the page with 5 courses list loads. Click on “Sign Up” for your chosen track, **Engineering and Technology Track**.

ERIC-STUDENT (Epigeum Research Integrity Course (Basic) - Student)

Home Page

Announcements

Information

- Sign Up **1**

- Course Modules

- Quizzes and Survey

- Resources

Your Grades and Certificates

Help

My Groups

### Course Module Sign-up: Engineering and Technology Track

Sign up for the Engineering and Technology Track of the research integrity course module.

#### Overview

This course is designed to help researchers in engineering and technology to:

- Know, understand and explain the key responsibilities they have as researchers
- Identify the challenges they could face in meeting those responsibilities
- Be aware of strategies for dealing with pressures and difficult situations.

#### Syllabus

This course covers all stages of the engineering and technology research process. Information, practical advice and reflective activities in key areas:

- Module 1: Introduction: principles and professional responsibilities, dealing with misconduct, mentoring
- Module 2: Planning: conflicts of interest, workplace safety
- Module 3: Conducting: data collection, sharing and interpretation
- Module 4: Reporting: plagiarism, authorship, peer review
- Module 5: Responsibility to the public and society.

This course contains 11.5 hours of optional activity content and 13.5 hours of associated peer-to-peer and tutor-led activities.

#### Contributors

##### Lead author

Dr Lorelle Meadows, Assistant Dean of Academic Programs, College of Engineering, University of Michigan

##### Lead reviewer

Professor Janusz Bialek, Research Director, School of Engineering and Computing Sciences, Durham University

#### Learning Outcomes

By the end of the course, you will be able to:

- Explain the key responsibilities you have as a researcher

5) You will be redirected to the Sign Up sheet. Click **Sign Up** scroll to the bottom of the page.

ERIC-STUDENT (Epigeum Research Integrity Course (Basic) - Student)

Home Page

Announcements

Information

- Sign Up

- Course Modules

- Quizzes and Survey

- Resources

Your Grades and Certificates

Help

My Groups

### Course Module Sign-up: Engineering and Technology Track

Sign up for the Engineering and Technology Track of the research integrity course module.

#### Overview

This course is designed to help researchers in engineering and technology to:

- Know, understand and explain the key responsibilities they have as researchers
- Identify the challenges they could face in meeting those responsibilities
- Be aware of strategies for dealing with pressures and difficult situations.

#### Syllabus

This course covers all stages of the engineering and technology research process. Information, practical advice and reflective activities in key areas:

- Module 1: Introduction: principles and professional responsibilities, dealing with misconduct, mentoring
- Module 2: Planning: conflicts of interest, workplace safety
- Module 3: Conducting: data collection, sharing and interpretation
- Module 4: Reporting: plagiarism, authorship, peer review
- Module 5: Responsibility to the public and society.

This course contains 11.5 hours of optional activity content and 13.5 hours of associated peer-to-peer and tutor-led activities.

#### Contributors

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#### Learning Outcomes

By the end of the course, you will be able to:

- Explain the key responsibilities you have as a researcher
- Identify the challenges you could face in meeting those responsibilities
- Apply a range of strategies to deal with the challenges you may face

Sign Up

## 6) Page on Group Properties loads.

The screenshot shows a web browser with three tabs: 'ALL HOME - Blackboard Learn', 'Sign Up Sheet - Epigeum Research Integrity Course (Basic) - Student', and 'Course Modules - Epigeum Research Integrity Course (Basic) - Student'. The address bar shows the URL: [ntulearn.ntu.edu.sg/webapps/bb-group-mgmt-LEARN/execute/groupSignUp?course\\_id=\\_305295\\_1&group\\_id=\\_47943\\_1&backUrl=%2Fwebapps%2Fbb-group-mgmt-LEARN%2Fexecute%2FgroupCon...](https://ntulearn.ntu.edu.sg/webapps/bb-group-mgmt-LEARN/execute/groupSignUp?course_id=_305295_1&group_id=_47943_1&backUrl=%2Fwebapps%2Fbb-group-mgmt-LEARN%2Fexecute%2FgroupCon...)

The left navigation panel is orange and contains the following links: Home Page, Announcements, Information, - Sign Up, - Course Modules, - Quizzes and Survey, - Resources, Your Grades and Certificates, and Help. Below these is a 'My Groups' section with a link to 'Course Module Sign-up: Engineering and Technology Track'.

The main content area is titled 'Sign Up Sheet' and contains the following information:

- Sign Up Sheet Name:** Engineering and Technology Track Sign-up Form
- Sign Up Sheet Instructions:** Sign up for the Engineering and Technology Track of the research integrity course.
- Course Module Sign-up: Engineering and Technology Track**
  - Sign up for the Engineering and Technology Track of the research integrity course module.
- Overview**
  - This course is designed to help researchers in engineering and technology to:
    - Know, understand and explain the key responsibilities they have as researchers
    - Identify the challenges they could face in meeting those responsibilities
    - Be aware of strategies for dealing with pressures and difficult situations.
- Syllabus**
  - This course covers all stages of the engineering and technology research process. Information, practical advice and reflective activities in key areas:
    - Module 1: Introduction: principles and professional responsibilities, dealing with misconduct, mentoring
    - Module 2: Planning: conflicts of interest, workplace safety
    - Module 3: Conducting: data collection, sharing and interpretation
    - Module 4: Reporting: plagiarism, authorship, peer review
    - Module 5: Responsibility to the public and society.
  - This course contains 11.5 hours of optional activity content and 13.5 hours of associated peer-to-peer and tutor-led activities.
- Contributors**
  - Lead author**
    - Dr Lorelle Meadows, Assistant Dean of Academic Programs, College of Engineering, University of Michigan
  - Lead reviewer**
    - Professor Janusz Bialek, Research Director, School of Engineering and Computing Sciences, Durham University

7) Click on **Course Modules** located on the left navigation panel. The track(s) you have registered for is(are) listed on the Course Modules page. Click on track to commence review of track content.

The screenshot shows the 'Course Modules' page. The left navigation panel is dark grey and contains the following links: Home Page, Announcements, Information, - Sign Up, - Course Modules (highlighted with a red box and a '1' in a white circle), - Quizzes and Survey, - Resources, Your Grades and Certificates.

The main content area is titled 'Course Modules' and contains the following information:

- Availability of the Research Integrity Course Modules**
  - You MUST [Sign Up for the Research Integrity Course Modules](#) before the link(s) to the course module(s) is/are made available to you in this content area.
  - Please refer to the [Information](#) page to learn more about the subject areas, overview and syllabus for each track version of the course module to determine which track version best suit your needs.
- Engineering and Technology**

8) After all modules are completed, return to the course page on NTULearn. Click on **Quizzes and Survey** located on the left navigation panel to commence quizzes. Each student can attempt a module quiz only after the previous quiz is completed. E.g. to attempt Module Quiz 2, a student must score 100% on Quiz 1. There are a total of 5 module quizzes per track; 100% score is required for each Module Quiz. 80% passing score applies to the Standard Course Quiz and Track Specific Course Quiz.

