

School of Mechanical & Aerospace Engineering

MAE Graduate Studies Office

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Application for Conversion of Option of Study

Note: 1) This form is to be completed if you would like to convert your Option of Study.

- 2) Students selecting Coursework and Dissertation must complete eight courses prescribed by the programme and submit a dissertation on an approved project. Students selecting Coursework Only must complete ten courses prescribed by the programme.
- 3) You are allowed to apply for conversion of Option of Study only once in your entire candidature and reversal of decision after approval is not allowed.
- 4) All applications are subject to approval.

☐ Option of Study : “ Coursework Only” to “Coursework & Dissertation”

☐ Option of Study : “ Coursework & Dissertation” to “Coursework Only”

Name of Student: _____ Matric No. : _____

Programme: _____ Contact No.: _____ Email Address: _____

Admission Date: _____ Max Candidature: _____ Status: Full Time / Part Time*

Current Option of Study: Coursework & Dissertation / Coursework Only* CGPA : _____

(# Please attach your overall result slip)

Reasons for Application for Conversion of Option of Study

Reasons (attach separate sheets if necessary) :

For student opting for “Coursework and Dissertation” option, please confirm your dissertation title and supervisor before submission the request to change your option of study.

Dissertation Title	:		
Dissertation Supervisor	:		
	Name of Supervisor	Signature	Date

☐ I confirm that this is my only conversion in the entire candidature.

☐ I confirm that I am aware that my dissertation must be the result of my original research that is free of plagiarized materials and has not been submitted for a higher degree to any other University or Institution.

Student's Signature & Date : _____

Part 1 : Programme Director

Recommended / Not Recommended*

Remarks :

Programme Director

Name

Signature & Date

Part 2 : Assistant Chair (Graduate Studies)

Supported / Not Supported*

Remarks :

Assistant Chair (Graduate Studies)

Name

Signature & Date

*Delete accordingly