

SCHOOL OF MATERIALS SCIENCE AND ENGINEERING MASTER OF SCIENCE BY COURSEWORK AND DISSERTATION

Dissertation Submission Requirements and Procedures

1. CHECK DISSERTATION FORMAT

The dissertation report must be presented **in the format designated by NTU**. A copy of the dissertation template is retrievable under the [“Guidelines and Procedures for Dissertation” section](#).

Guidelines and Procedures for Dissertation

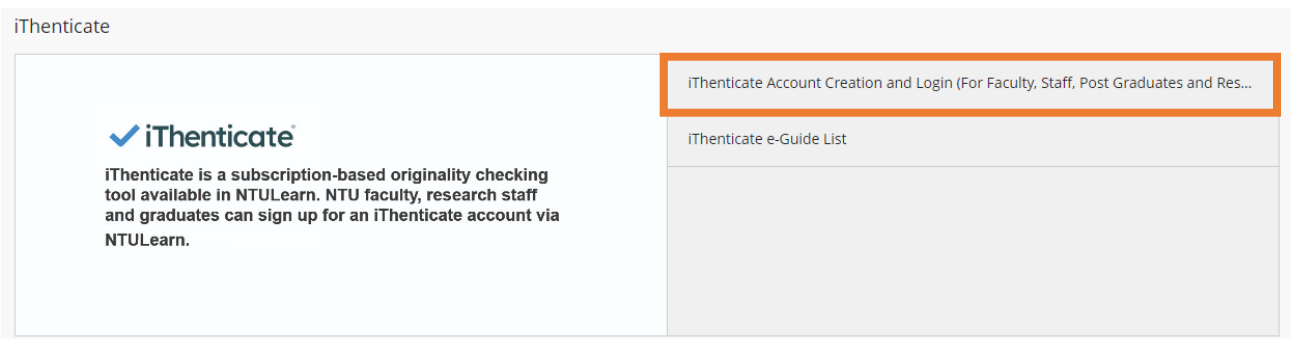
- Please click [here](#) for the requirements and procedure.
- Please click [here](#) for the thesis template.

2. GENERATE ITHENTICATE SIMILARITY REPORT

- To submit your dissertation for plagiarism check, access NTULearn and click on the “Institution Page” tab on the left menu bar.



- Search for the “iThenticate” section at the bottom of the page. Click on “iThenticate Account Creation and Login” to create an iThenticate account.



- iii. An email with a one-time password will be sent to your NTU email. Follow the instructions in the email to access iThenticate.

Your iThenticate account has been created.

To begin using iThenticate please visit

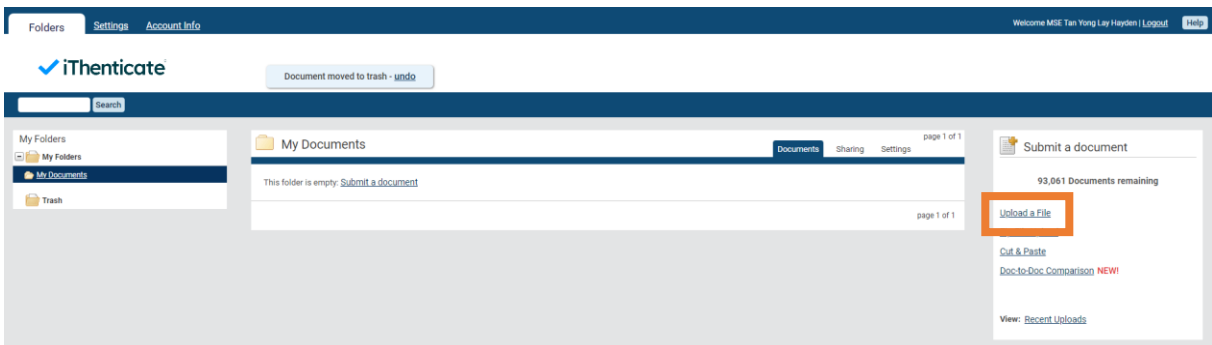
<https://app.ithenticate.com/login>

You will log in using your email address and password:

Login:
Password:

This is a one-time password. You will be prompted to change this password when you first log in.

- iv. On the home page of iThenticate, click on “Upload a File” on the right menu bar.



- v. Enter your name and dissertation title, and attach your dissertation file accordingly. Click on the “Upload” button to submit your document and a similarity report will be generated.

Upload a file

Destination Folder
My Folders - My Documents

Upload #1

Author First Name

Author Last Name

Document Title

Browse for the file you would like to submit

Choose File

+ [Add another file](#)

Upload [Cancel](#)

- vi. Click on the similarity index button under the “Report” column to access the similarity report.

My Documents		Documents
<input type="checkbox"/>	Title	Report
<input type="checkbox"/>	Test 1 part - 270 words	0%

- vii. Click on the printer icon located at the bottom left-hand corner of the page to download the similarity report.



- viii. Submit the similarity report to your dissertation supervisor for endorsement on the **last page of the report, next to the similarity index.**

Test

ORIGINALITY REPORT

SUPERVISOR TO SIGN HERE

0%

SIMILARITY INDEX

PRIMARY SOURCES

Note: The accepted similarity index is **capped at 20%**, with the bibliography excluded. If the index is exceeded, you are required to provide justifications with endorsement from your supervisor. You are advised to submit your dissertation for plagiarism check **at least one month** before your intended submission date for any potential amendment that is required.

3. SUBMIT DOCUMENTS

Please submit the following documents in **soft copy (with colour)** to msegraduate@ntu.edu.sg:

- Dissertation Report
- iThenticate Similarity Report (endorsed by dissertation supervisor)
- Epigeum Research Integrity Course – **Engineering and Technology** completion certificate
- Academic Records (retrieved from GSLink)

4. POST SUBMISSION

Refer to the [Examination Process Flow](#) for the post-submission events.