**Nanyang Technological University**

**School of Art, Design and Media**

**Proposed Nomination of Examiners for PhD Thesis Examination**

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| **Part A (Thesis Examination Panel): To be completed by Supervisor\*** | | | |
| Matriculation No | : | | |
| Name | : | | |
| Degree | : PhD | | |
| Thesis Title | : | | |
|  |  | | |
|  |  | | |
| I would like to nominate the following **two (2) internal examiners and three (3) external examiners** for the University’s consideration. These examiners have agreed in principle to accept the appointment if approved by the University. The relevant **attached emails and their CVs have been provided to the ADM Graduate Office**. I understand that the Associate Chair (Research) will select **one (1) internal examiner and** **two (2) external examiners** for the Thesis Examination. I am aware that neither I nor the student will be informed of the final composition of the Thesis Examination Panel, to maintain the integrity of the examination. | | | |
| Internal Examiner 1 *(Faculty member of ADM or other Schools in NTU)* | | | |
| Name | : | | |
| Department / School | : | | |
| E-Mail | : | | |
| Telephone No. | : | | |
| Internal Examiner 2 *(Faculty member of ADM or other Schools in NTU)* | | | |
| Name | : | | |
| Department / School | : | | |
| E-Mail | : | | |
| Telephone No. | : | | |
| External Examiner 1 *(From Other Universities/Research Institutions)* | | | |
| Name | : | | |
| Department / School | : | | |
| University | : | | |
| Country | : | | |
| E-Mail | : | | |
| Telephone No. | : | | |
|  |  | | |
| External Examiner 2 *(From Other Universities/Research Institutions)* | | | |
| Name | : | | |
| Department / School | : | | |
| University | : | | |
| Country | : | | |
| E-Mail | : | | |
| Telephone No. | : | | |
|  |  | | |
| External Examiner 3 *(From Other Universities/Research Institutions)* | | | |
| Name | : | | |
| Department / School | : | | |
| University | : | | |
| Country | : | | |
| E-Mail | : | | |
| Telephone No. | : | | |
| Signature & Date |  | | |
|  |  | | |
| **Part B (Oral Examination Panel): To be completed by Supervisor\*** | | | |
| I would like to nominate the following three (3) Oral Examination Panel Members. I understand that the Associate Chair (Research) will select two (2) Oral Examination Panel Members for the Oral Examination.  Oral Examination Panel Member 1:  Oral Examination Panel Member 2:  Oral Examination Panel Member 3:  **Note: All Oral Examination Panel Members must hold an earned PhD or its equivalent. It is acceptable to nominate any member(s) of Qualifying Examination Panel, any member(s) of the Thesis Examination Panel, and/or a maximum of one (1) TAC member to serve as Oral Examination Panel Member(s).** | | | |
| **Part C: To be completed by Assoc Chair (Research)** | | | |
| I approve / do not approve the above recommendation.  I have selected the following examiners:  Internal Examiner (Faculty member of ADM or other Schools in NTU)  Name:  *(Please note that Internal Examiner is required to oversee and monitor the amendments requested by himself/herself and External Examiner 1 and 2 and assess whether these amendments have been satisfactorily made by the student in subsequent revisions to his/her thesis, and finally to confirm the award of the PhD degree subject to the student passing the Oral Examination.)*  External Examiner 1 (From Other Universities/Research Institutions)  Name:  External Examiner 2 (From Other Universities/Research Institutions)  Name:  Oral Examination Panel Member 1  Name:  Oral Examination Panel Member 2: | | | |
| Name: |  | | |
| Name of ACR |  | | Signature & Date |
|  |  | | |
| **Part D: To be completed by ADM Chair** | | | |
| I have selected the following faculty member, who is an Associate Professor or above of ADM, to chair the Oral Examination.  **Oral Examination Chair:** | | | |
|  | | | |
| Name of ADM Chair | |  | Signature & Date |

Notes to Supervisors:

All examiners for the PhD Thesis Examination must hold an earned PhD or its equivalent.

NTU examiners need to be at least Assistant Professors and above.

External examiners need to be at least Associate Professors and above. They should be from renowned universities or research institutions.

Each external examiner needs to come from a different foreign university or research institution.

Senior Lecturers/Lecturers cannot serve as thesis examiners.

Only a maximum of 1 TAC member (that is, either the internal TAC member ***OR*** the external TAC member) should be nominated.

All thesis examiners are subject to approval by Associate Provost (Graduate Education).