

BACHELOR OF FINE ARTS
ADVANCED PLACEMENT RECORD

NOTE:

1. For Polytechnic Diploma, **generally only third-year courses** will be considered for advanced placement at ADM.
2. For transfer of credits in **Major Prescribed Electives and Broadening and Deepening Electives**, the final year courses completed in your previous tertiary institution will be evaluated and awarded by the Associate Chair (Academic) as deemed fit.

* Please proceed to complete **Part I only** if you are **NOT** transferring an ADM Compulsory Major PE course.

3. Students who wish to transfer credits for **ONE ADM Year Two COMPULSORY Major Prescribed Elective (PE) course** (Based on the selection of Intended Area of Specialisation) need to complete **Part I & II**.
4. You **MUST** attach the **exam transcripts** from your previous tertiary institution for consideration.

Please ensure that you meet the following criteria for Advanced Placement:

Eligibility Criteria:

- Tertiary qualification (polytechnic or university)
- Transfers based on courses passed **with at least a grade B or better**

To	Associate Chair, Academic
Through	Assistant Director, Undergraduate Programmes
Name of Student	_____
Matriculation No.	_____
Contact Tel No.	_____
Polytechnic/Tertiary Qualification & Institution	_____
Year of Graduation (Polytechnic/Tertiary)	_____

Please indicate if you wish to be considered for Advanced Placement (circle one): **Yes** **No**

Part I: Please indicate your **Intended Area of Specialisation** at ADM (*tick ✓ accordingly*):

Design Art

For students who have completed their diploma in Interaction Design / Product Design / Visual Communication

Media Art

For students who have completed their diploma in Animation / Filmmaking / Game / Photography

Part II: Please indicate the **polytechnic / tertiary replacement course** and provide its **course syllabus** and submit **a Portfolio** for the COMPULSORY Major PE course that you wish to be considered.

ADM Year Two COMPULSORY Major PE Course to be Exempted (Course Code/Title)	FINAL YEAR Polytechnic/Tertiary Course as Replacement (Course Code/Title)	Grade

I consent to the collection and use of my personal data above for the sole purpose of processing this application and notification of outcome.

Student's Signature

Date