**Nanyang Research Programme**

**Nanyang Research Programme (Junior Researcher)**

**Last updated on 4 April 2022**

**Human Test Subject Approval Form**

|  |
| --- |
| 1. Approval must be sought prior to any human test subjects being identified/engaged. This also applies to candidates identified for interviews and questionnaire surveys. 2. This *Human Test Subject Approval Form* must be completed and duly signed by the NRP/NRP***j***r Supervisor and the Associate Chair / NIE Academic Group Head. 3. All research involving the use of human subjects (or human participants) must be reviewed and approved by either the School-level Ethics Review Committee (SERC) or NTU Institutional Review Board (NTU-IRB) before they are conducted. Student research (including NRP research) should be reviewed at the SERC. The Approval Letter/Email from the SERC must be submitted along with this *Human Test Subject Approval Form*. 4. For matters relating to the SERC’s approval of human test subject research, please approach your School’s own SERC. For the list of Schools with SERCs, please visit[*https://www.ntu.edu.sg/research/research-integrity-office/institutional-review-board/guidelines/students-research*](https://www.ntu.edu.sg/research/research-integrity-office/institutional-review-board/guidelines/students-research). 5. If your School does not have a SERC, please email the NTU-IRB at [irb@ntu.edu.sg](mailto:irb@ntu.edu.sg) for matters relating to NTU-IRB approvals. In this case, the Approval Letter from the NTU-IRB will have to be submitted along with this *Human Test Subject Approval Form*. 6. The tokens of appreciation for test subjects to be paid out using vouchers with trackable serial numbers. The issued vouchers are to be tracked by their serial number with the name and last 3 digit and checksum of the NRIC/FIN of the receiving party clearly indicated. The receiving party is also required to sign as an acknowledgment of receipt of the vouchers. |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1. **NATURE OF RESEARCH** | | | | | | | | | | | | | | |
| Archived/ Existing Database | | | Experiments | | | | | | Clinical Research | | | | | |
| Questionnaire / Survey | | | Others, please specify: | | | | | | | | | | | |
| 1. **HUMAN SUBJECTS THAT RESEARCH MAY INVOLVE** | | | | | | | | | | | | | | |
| Healthy Volunteers | | | | Children *(under 21 years old\*)* ***\*Written Parental Consent is required*** | | | | | | | | | | |
| Pregnant Women | | | | Outpatients | | | | | Inpatients | | | | | |
| Prisoners | | | | Cognitively Impaired Persons *(Please specify:* *)* | | | | | | | | | | |
| 1. **REIMBURSEMENT (NRP Research Grant is capped at S$600 (inclusive of GST))** | | | | | | | | | | | | | | |
| No reimbursement is required for research subjects | | | | | | | | | | | | | | |
| Reimbursement is required for research subjects *(as indicated in the table)* | | | | | | | | | | | | | | |
|  | | Amount to be reimbursed per human test subject  *(Amount capped at $15 per hour to a maximum of $45 per session)* | | | | | | S$ | | | | |  | |
|  | | Target Number of human subjects | | | | | |  | | | | |  | |
|  | | **TOTAL AMOUNT** | | | | | | S$ | | | | |  | |
|  |  | | | | | | | | |  | | | | |
| 1. **PARTICULARS OF NRP/NRP*jr* SUPERVISOR** | | | | | | | | | | | | | | |
| Name of NRP/NRP***jr*** Supervisor: | | | | | Partial NRIC/FIN**\***: | | | | | | Project Code: | | | |
| Signature: | | | | | Date: | | | | | | | | | |
| 1. **VERIFICATION BY ASSOCIATE CHAIR / NIE ACADEMIC GROUP HEAD (Click** [**here**](https://www.ntu.edu.sg/education/talent-outreach/NRP/resources-supervisors) **for the list of signatories)** | | | | | | | | | | | | | | |
| Name of Associate Chair / NIE Academic Group Head: | | | | | Signature: | | | | | | | Date: | | |
| 1. **APPROVAL BY DIRECTOR OF ADMISSIONS** | | | | | | | 1. **CHECKED BY** | | | | | | | |
| Signature: | | | | | | |  | |  | | | | |  |
|  |  | | | | |  |  | |  | | | | |  |
|  | *Director of Admissions* | | | | |  |  | | *Name & Signature*  *Head, Talent Outreach* | | | | |  |

**\* last 3 numerical digits and checksum of your NRIC/FIN (e.g. 567A from the full NRIC of S1234567A)**