

**NTU-H3 Taught Module
Application For Special Consideration**

Form H3-SC

NOTES ON THE COMPLETION OF THIS FORM:

1. This application for Special Consideration (SC) applies to the NTU-H3 Taught Module Written Examination only.
2. This form should be used to apply for Special Consideration (SC) for candidates whose performance in the NTU-H3 Taught Module Written Examination has been affected by serious illness or adverse events. Such events may include:
 - Debilitating illness;
 - Psychological condition (e.g. severe anxiety or depression);
 - Bereavement in the immediate family (either a grandparent, parent or sibling);
 - Serious trauma (e.g. victim of crime, accident or disaster).
3. Ailments that do not adversely affect a candidate's performance in the NTU-H3 Taught Module Written Examination (e.g. fever, migraine, stomachache, cramps, cold, etc.) will not constitute sufficient reason for SC to be granted.
4. All fields in Sections A, B, and C must be completed by candidates applying for SC.
5. Candidates must provide relevant document(s) to support their SC application:
 - A clear statement of diagnosis by a qualified medical professional which clearly indicates:
 - the diagnosis and lists all the symptoms experienced that would seriously affect the candidate's performance during the examination.
 - the candidate is unwell or not fit to take the examination on the indicated examination date.
6. This completed form and all supporting documents must be submitted to your school's H3 School Coordinator in hardcopy for completion of Sections D and E in confidence.
7. **All applications must be submitted through your school's H3 School Coordinator no later than three working days after the date of the examination.** Applications received after the deadline will not be processed.
8. The submission of an application for SC does not guarantee that special provisions will be made to adjust the final grade obtained. Each case will be reviewed on its own merit. The granting of SC will be at the sole discretion of NTU and the Module Lecturers.

FOR H3 SCHOOL COORDINATOR:

1. Please complete Sections D and E.
2. The completed form and all supporting documents must be collated and saved into a single PDF file.
3. Please email the PDF file to TalentOutreach@ntu.edu.sg no later than three working days after the date of the examination.

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SECTION A - PERSONAL PARTICULARS [Tick (✓) where applicable]

NTU-H3 Taught Module for which this SC application is being submitted for:

NTU-H3 Semiconductor Physics & Devices

Name :

NRIC / FIN : **School** :

Contact No. : **Email Address** :

SECTION B - CIRCUMSTANCES AFFECTING PERFORMANCE AT THE EXAMINATION

Provide a brief description of the circumstances that may have affected your performance during the examination. Submit all relevant documents to support your application for SC.

SECTION C - DECLARATION

I declare that the information provided in this application form is correct and true.
I also consent to the information being shared with MOE and SEAB.

Name :

Signature :

Date :

CONFIDENTIAL (to be completed by the relevant staff from the candidate's school only)

SECTION D - TEACHER'S REPORT IN SUPPORT OF SC

Provide details of the candidate's condition/frame of mind and/or the adverse events that may have occurred and how these may have impinged upon his/her performance during the examination.

Name :		Designation :	
Relationship to Candidate :	<input type="checkbox"/> Head of Department	<input type="checkbox"/> Civic Tutor / Form Teacher	
	<input type="checkbox"/> Subject Teacher	<input type="checkbox"/> Others :	
Signature :		Date :	

SECTION E - SCHOOL ACKNOWLEDGEMENT (to be completed by H3 School Coordinator)

<input type="checkbox"/> The school supports the candidate's application for SC.		
Name :		School Stamp:
Signature :	Date :	

FOR OFFICIAL USE ONLY

<input type="checkbox"/> Approved	<input type="checkbox"/> Not Approved	Date :
Remarks :		