

GUIDELINES ON THE APPLICATION FOR ACCESS ARRANGEMENTS for NTU-H3 Taught Modules

1. All applications for access arrangements (AA) for candidates with learning or physical disabilities offering an NTU H3 Taught Module apply only to the **final written examination** for the NTU H3 Taught Modules.
2. All applications for AA for the NTU H3 Taught Modules must be made through the Office of Admissions, NTU. The official application form should be downloaded, printed and completed along with all supporting documents. The link to download the AA application form: <https://tinyurl.com/H3-AAForm>.
3. Applications for AA must be accompanied by the requisite supporting documents. Applications without supporting documents will not be processed.
4. Candidates must provide the following documents to support their AA application:
For Candidates with Learning Disabilities
 - a) A clear statement of diagnosis of the learning disability(s) from a specialist medical doctor including:
 - o Relevant medical, developmental and educational history leading up to the diagnosis.
 - o A listing of all tests/techniques used to arrive at the diagnosis as well as the evaluation dates and test scores for formal standardised assessments.
 - b) A current profile of needs (conducted within three years prior to the year of the examination) which should include:
 - o Formal standardised assessments and/or observations of the candidate by a medical professional.
 - o A description of the candidate's functional limitations in an examination setting.
 - o The rationale for the specific AA request(s) made in relation to the functional limitations.**For Candidates with Physical Disabilities**
 - a) A medical report from a qualified professional. The medical report must include:
 - o When the disability was diagnosed;
 - o How the disability may affect the candidate's performance during the examination;
 - o The type of AA required by the candidate during the examination;
 - o Expected date of recovery (only for temporary physical injuries).
5. NTU reserves the right to reject one or all AA requests applied for. The granting of AA is at the sole discretion of NTU.
6. The outcome of this application will be made known through the respective H3 School Coordinator by April of the year of examination – the final examinations for the NTU-H3 Taught Modules will be conducted in May.
7. This completed form and all supporting documents must be submitted to the school's H3 Teacher Coordinator in hardcopy for completion of Sections E and F in confidence. **The school must courier this form and all documents to NTU (Attn: Ms Tang Siew Choo) before 28 February of the year of examination.**



8.  Talent Outreach Section
Office of Admissions
Student Services Centre Level 3
42 Nanyang Avenue
Singapore 639815
 TalentOutreach@ntu.edu.sg
 6790-6633

