## Supporting Documents

**Schemes:** Bursary, Study Loan, OSP Travel Award, OSP Loan, Student Loan

<table>
<thead>
<tr>
<th>DOCUMENTS REQUIRED</th>
<th>Loans (e.g. Study Loan, OSP Loan, Student Loan)</th>
<th>Non-Loan Only (e.g. Bursary, Travel Awards)</th>
</tr>
</thead>
</table>
| **Applicant**      | • Application Form  
|                    | • FCFS Form  
|                    | • Copy of NRIC (for Singaporean / SPR student) OR Copy of Passport (for International student)  
|                    | (must be clear copy)  
|                    | • Application Form  
|                    | • FCFS Form  

| **Parents or Guardian** | • ID Document¹  
| | • Income Document²  
| | • Divorce / Separation / Death Certification³  
| **Siblings staying in the same household (regardless if they are/are not contributing financially to household)** | • ID Document¹  
| | (may cover or blank-off the NRIC number)  
| | • Income Document²  
| **Other relatives staying in the same household (if any)** | • ID Document¹  
| | (may cover or blank-off the NRIC number)  
| | • Income Document²  

| **For married applicant** | • ID Document¹  
| | (may cover or blank-off the NRIC number)  
| | • Income Document²  

| **For loans application** | • ID Document¹  
| | (must be clear copy)  
| | • Income Document²  

| **Guarantor** | Not Applicable |

### Notes:

1. **ID Document**  
   - NRIC (front and back) OR Birth Certificate OR 11B OR valid Passport  
   (Please ensure copy is clear)

2. **Income Document**  
   - Employed  
   - Self-employed  
   - Unemployed / Housewife / Retiree / Unemployed part-time student  
   - Full Time Tertiary Student aged 25 & above  
   - Full Time Tertiary Student aged 24 & below  
   - Pending enlistment / Enrolling into tertiary institution (aged 21 & below)  
   - Student aged 18 & below  
   - NS (Full Time)  
   11B OR Enlistment letter  

   **Note:**  
   - Pay slip or Employer letter must NOT be dated more than 3 mths back.  
   - If income fluctuates month to month, it would be advisable to provide payslips for a few months - recent past 3 or 6 consecutive months.

   **CPF Transaction History is only applicable to Singaporeans and Singapore Permanent Residents.**  
   - Use the Self Declaration Form enclosed.

   **All documents submitted must be dated not more than 3 months back.**

3. **If parents are either divorced, separated or deceased**  
   - Divorce or Separation document  
   - Copy of Income document is required if staying in the same household  
   - Income document is not required if he/she is not staying in the same household  
   - Death certificate  

   **(if you had provided a copy of the divorce/death certificate in your previous year’s application, you do not need to submit again.)**

4. **For married applicant**  
   - No income document is required if the parents are not staying with applicant  
   - No income document is required if spouse is divorced/separated and he/she is not staying with applicant.
SELF DECLARATION FORM

I, ___________________________________________ (family member’s/relative’s name),
Identity Card/Passport No. ____________________________ declare that I am:

☐ self-employed as a ____________________________________________ (occupation)
☐ unemployed
☐ housewife
☐ retiree

I am: ☐ drawing a gross monthly income of S$ _________
☐ not drawing any income

I am the father/mother/spouse/sibling/relative* of student __________________________
(NTU student’s name)

_________________________________  _________________
Signature of family member/relative   Date

*delete accordingly

This form is for use by family members/relatives who are either self-employed, unemployed, housewife or retirees. (This form is not applicable for employed family members/relatives.)

☐ For a family member/relative who is a Singaporean or SPR, in addition to this Self Declaration Form, please also provide the latest copy of CPF Transaction History^ showing past 6 months transactions.

^CPF Transaction History: The latest Transaction must not be more than 2 months old (e.g. if submitting application in Jun 2024, statement to capture transactions from EITHER Dec 2023 to May 2024 OR Jan 2024 to Jun 2024).

☐ One self-declaration form per family member/relative. Please make more copies if needed.

Feb2024