

Tertiary Institution Staff Membership Application Form

Instructions:

Eligibility: Full-time teaching or research staff of tertiary institutions or government-aided institutions of higher learning and research centres with reciprocal agreement.

Annual Membership Fee: NIL but duration is 1 year.

Renewal: Submit a letter from your HR office and a copy of your library card.

Supporting Documents:

- Letter from institution's Human Resources Office stating designation and length of service.
- Digital passport-size photo

Submit new application via email: circulation@ntu.edu.sg

E-Resources: Library membership does not provide access to all databases or electronic journals in NTU Libraries. Access is determined by the terms of vendor licenses and is only available on-site at Lee Wee Nam Library. You will not be able to access these databases remotely.

Please bring along your NRIC/FIN/Passport for verification when collecting your library card.

Name of Applicant <input type="checkbox"/> Prof <input type="checkbox"/> Dr <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms		Last 4 char. of NRIC / FIN / Passport No.
<input type="checkbox"/> New Application <input type="checkbox"/> Renewal		<input type="checkbox"/> Tick this box if Singapore Citizen or SPR
Institution / Company & Address		Profession / Designation
Home Address		
Contact No.	Email	
Highest Education Qualification, Institution and Year		
Reason(s) for applying		
<input type="checkbox"/> For Study (Please specify name of Institution, course details and submit relevant documents if any)		
<input type="checkbox"/> For Research (Please specify area of interest)		
<input type="checkbox"/> Others (Please provide details)		
Declaration		
I confirm that all the information given in this form is true and correct.		
I consent to the Data Protection and Privacy Statement and hereby guarantee that I will abide by all Library Regulations if the application is approved.		
Date	Signature	
Official Use Only:		
Date received:	For Librarian:	
Approved / Not approved* Date:		
Receipt No.:	Library Membership No.:	
Date:		