Important Notes for Selected Students

Accommodation

- Information on which Hall you are allocated to will be notified through the SA. Students who are unable to secure accommodation on campus may source the same through the Off-Campus Accommodation System (OCAS).
- For On-Campus Accommodation, the Hall Admin Office hours (collection and return of keys) are as follows:

<table>
<thead>
<tr>
<th>Day</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mon – Thurs</td>
<td>8:30am to 1pm &amp; 1:45pm to 5:45pm</td>
</tr>
<tr>
<td>Fri</td>
<td>8:30am to 1pm &amp; 1:45pm to 5:15pm</td>
</tr>
<tr>
<td>Sat &amp; Sun</td>
<td>Closed</td>
</tr>
</tbody>
</table>

*Students are not allowed to schedule their arrival and departure day on a Saturday, Sunday or Public Holiday, as the Hall Admin Office will not be available for keys collection / returning.

*Students have to give India Connect @NTU Office an advance notice of 2 weeks for early withdrawal, otherwise in-lieu fees shall be imposed to the students for the early withdrawal. otherwise in-lieu fees shall be imposed to the students for the early withdrawal.

For more information on how to get to NTU.

Extension of Visiting Research Student Programme

Any extension of the programme period has to be requested through your supervising professor. We need your supervising professor to send us an email at indiaconnect@ntu.edu.sg for recommendation. Availability of hostel accommodation will be taken into consideration when approving the extension.

Early withdrawal from programme

Any early withdrawal from the agreed programme period will require approval from NTU-India Connect Office. Students will have to discuss with their supervising professor; Once both parties have agreed, you will have to ask your supervising professor to email us at indiaconnect@ntu.edu.sg to seek approval.

*Please note that students must give NTU-India Connect 2 weeks advance notice for early withdrawal, otherwise in-lieu fees shall be imposed to the students towards the accommodation.