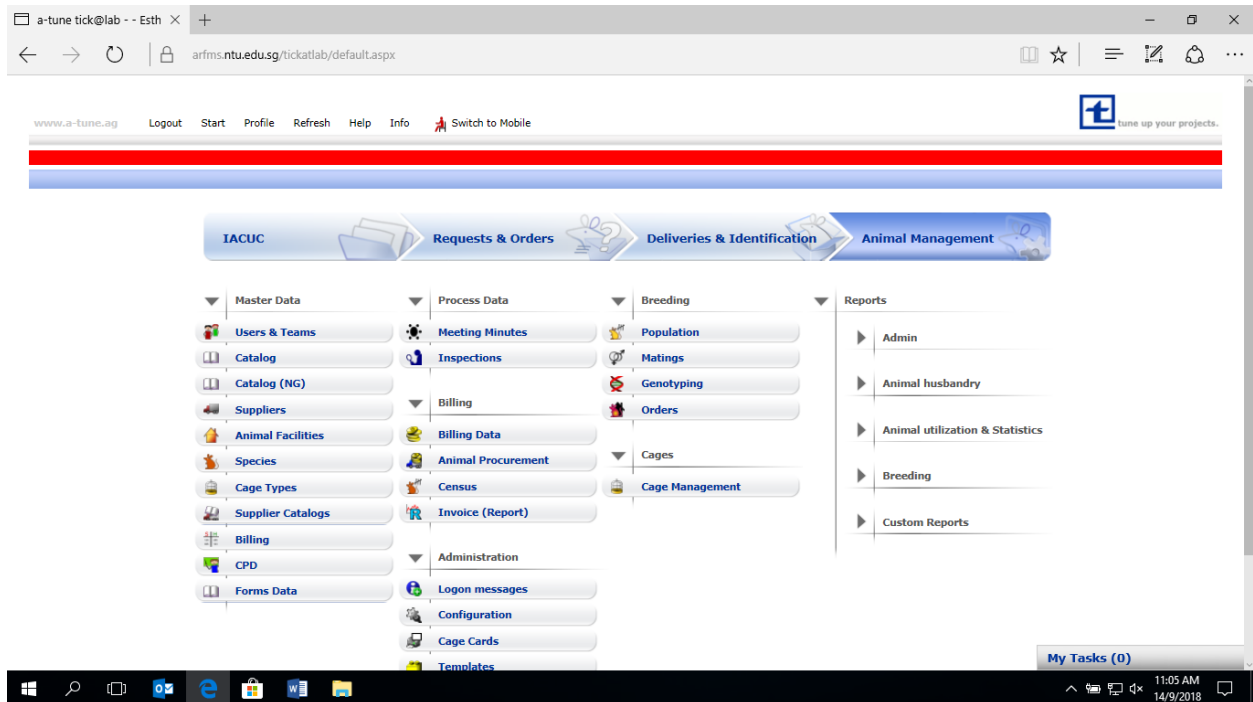


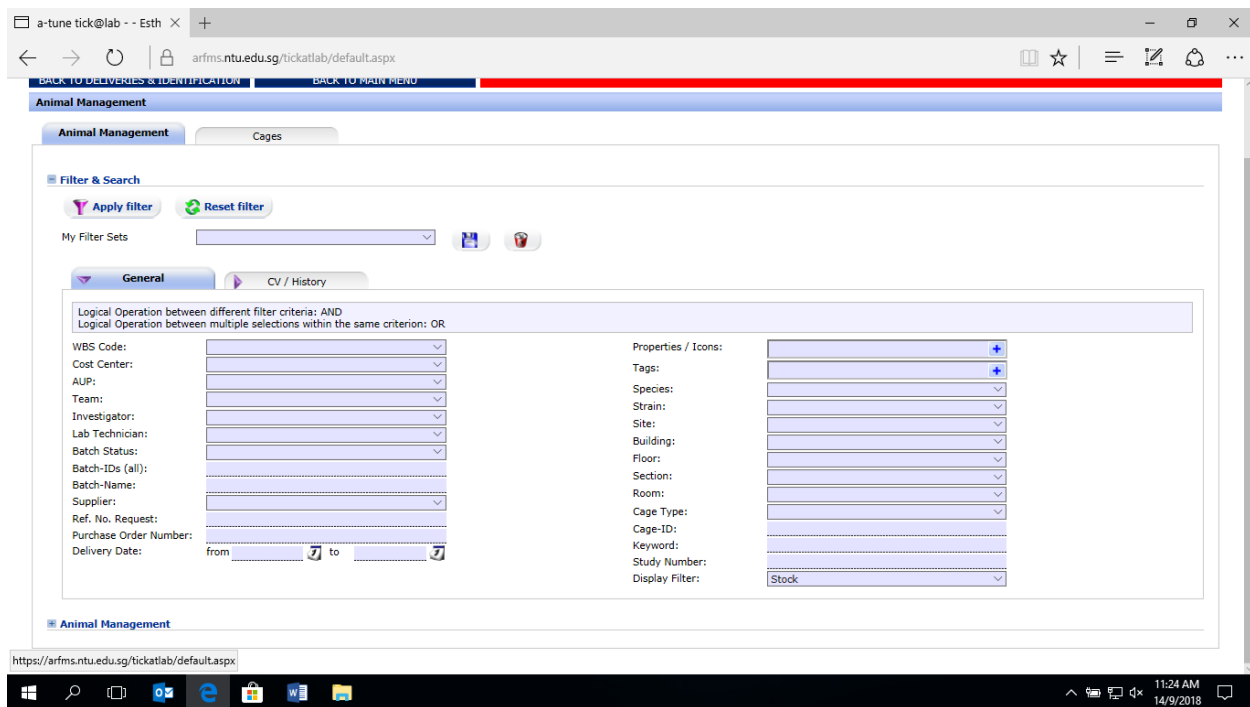
## Animal Management Module- Create and Exit animals

Animals can be created if they are not purchased and they can be exited as used or unused.

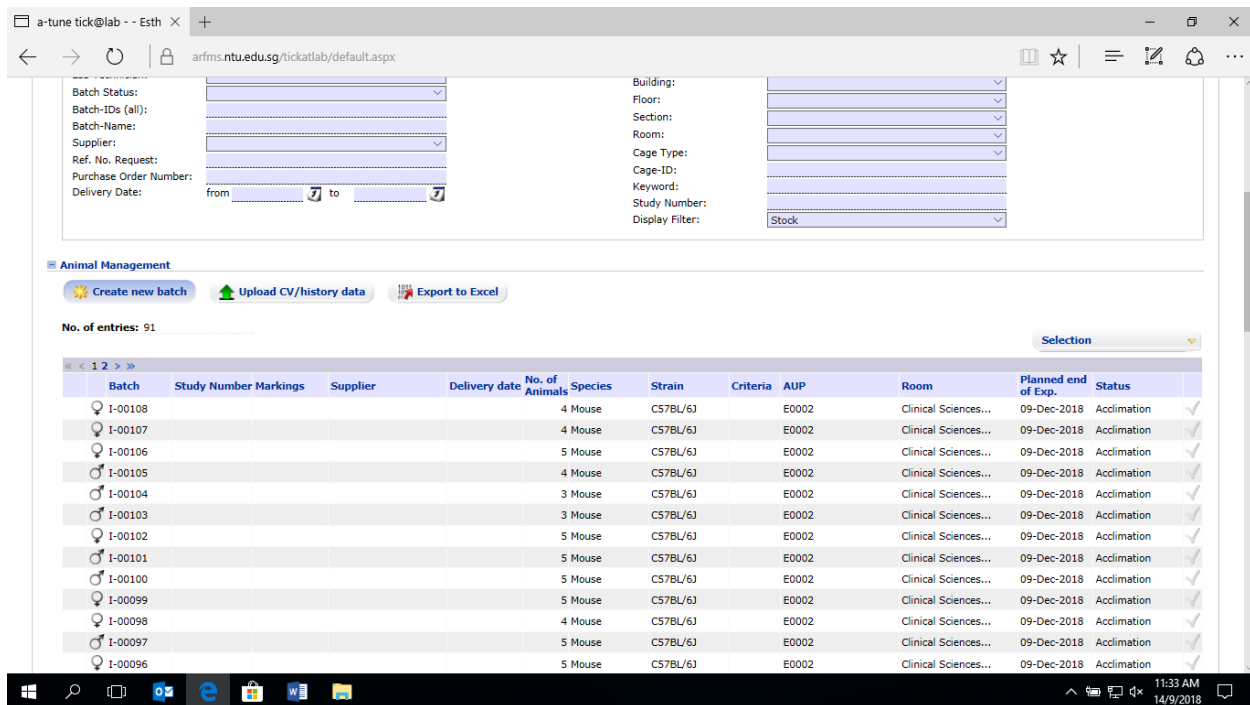
1. Go to Animal Management.



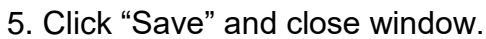
2. Click on “+” sign at Animal Management located on the bottom left.



### 3. Click on “Create new batch”.



4. Input “AUP”, “Species/Strain”, “Species”, “Strain”, “Pain Classification”, “Planned End of Experiment”, “No. of Animals”, “Team”, “Responsible Person”, “Investigator”, “Safety Level”, “Room”, “Cage Type” and “Sex”.



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arfmts.ntu.edu.sg/tickatlab/default.aspx

My Filter Sets

General CV / History

Logical Operation between different filter criteria: AND  
Logical Operation between multiple selections within the same criterion: OR

WBS Code:   
Cost Center:   
AUP:   
Team:   
Investigator:   
Lab Technician:   
Batch Status:   
Batch-IDs (all):   
Batch-Name:   
Supplier:   
Ref. No. Request:   
Purchase Order Number:   
Delivery Date: from  to

Properties / Icons:   
Tags:   
Species:   
Strain:   
Site:   
Building:   
Floor:   
Section:   
Room:   
Cage Type:   
Cage-ID:   
Keyword:   
Study Number:   
Display Filter:

Animal Management

Create new batch Upload CV/history data Export to Excel

No. of entries: 2

Batch	Study Number	Markings	Supplier	Delivery date	No. of Animals	Species	Strain	Criteria	AUP	Room	Planned end of Exp.	Status
1-00111					100	Mouse	C57BL/6J		A0392	Clinical Sciences...	21-Sep-2018	Ready
1-00109					100	Mouse	C57BL/6J		A0392	Clinical Sciences...	21-Sep-2018	Acclimation

No. of entries: 2

7. Right click in the batch and select "Termination".

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My Filter Sets

General CV / History

Logical Operation between different filter criteria: AND  
Logical Operation between multiple selections within the same criterion: OR

WBS Code:   
Cost Center:   
AUP:   
Team:   
Investigator:   
Lab Technician:   
Batch Status:   
Batch-IDs (all):   
Batch-Name:   
Supplier:   
Ref. No. Request:   
Purchase Order Number:   
Delivery Date: from  to

Properties / Icons:   
Tags:   
Species:   
Strain:   
Site:   
Building:   
Floor:   
Section:   
Room:   
Cage Type:   
Cage-ID:   
Keyword:   
Study Number:   
Display Filter:

Animal Management

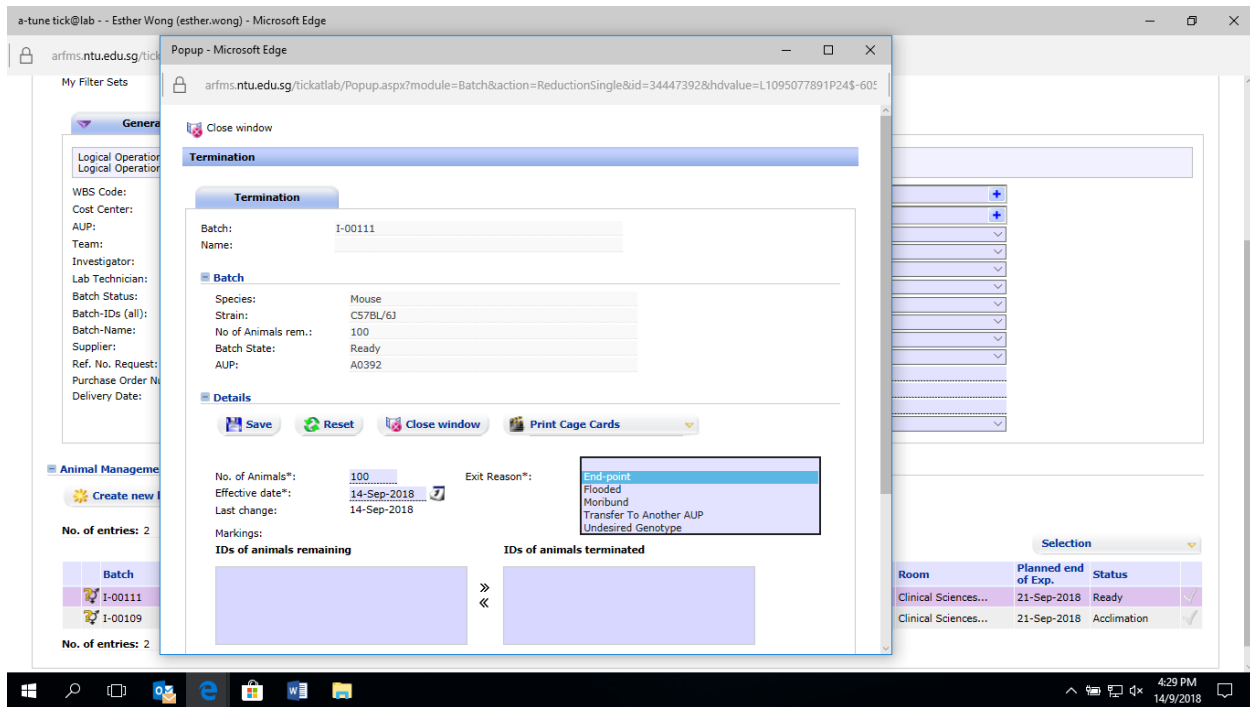
Create new batch Upload CV/history data Export to Excel

No. of entries: 2

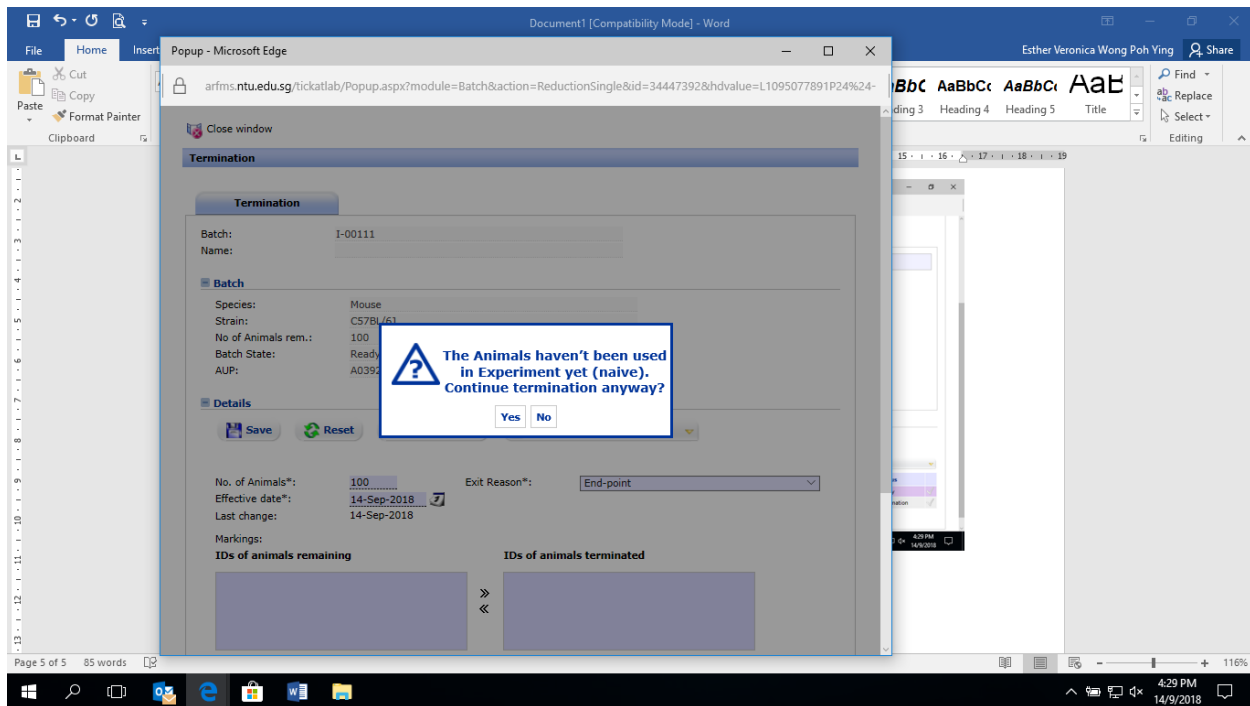
Batch	Study Number	Markings	Supplier	Delivery date	No. of Animals	Species	Strain	Criteria	AUP	Room	Planned end of Exp.	Status
1-00111					100	Mouse	C57BL/6J		A0392	Clinical Sciences...	21-Sep-2018	Ready
1-00109					100	Mouse	C57BL/6J		A0392	Clinical Sciences...	21-Sep-2018	Acclimation

No. of entries: 2

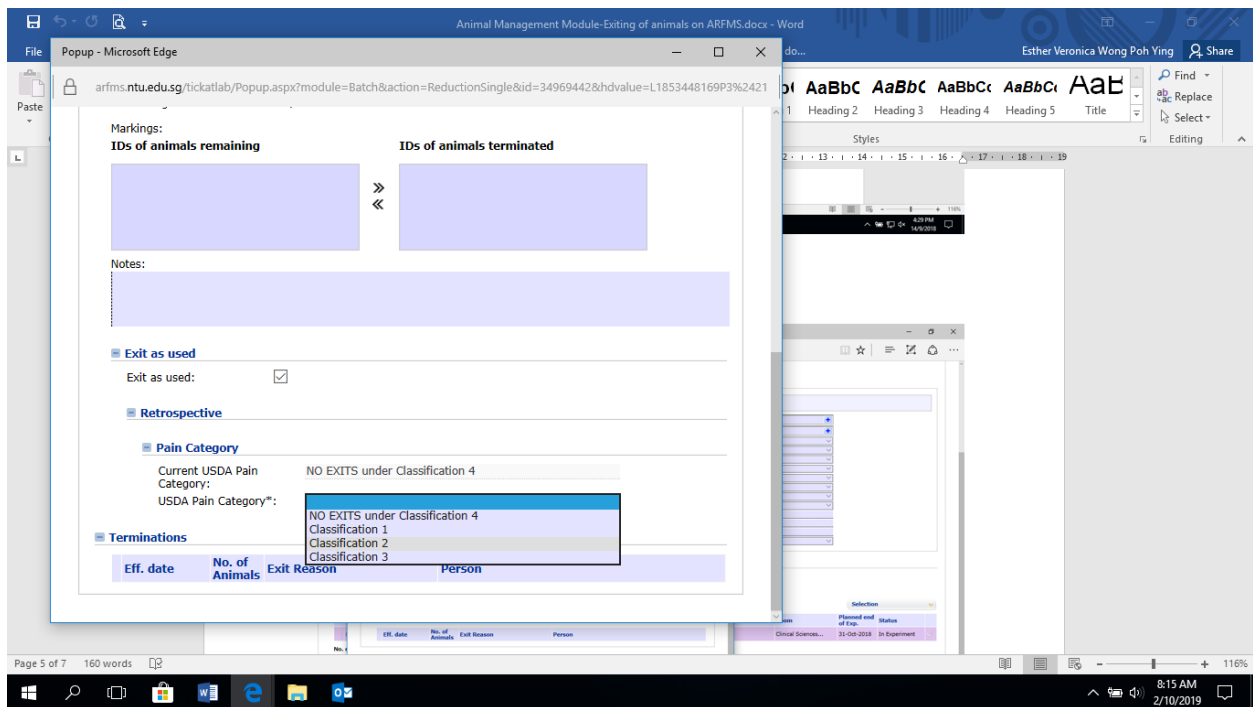
8. Under Details, input "No. of Animals" and select one "Exit Reason". Then Click "Save".



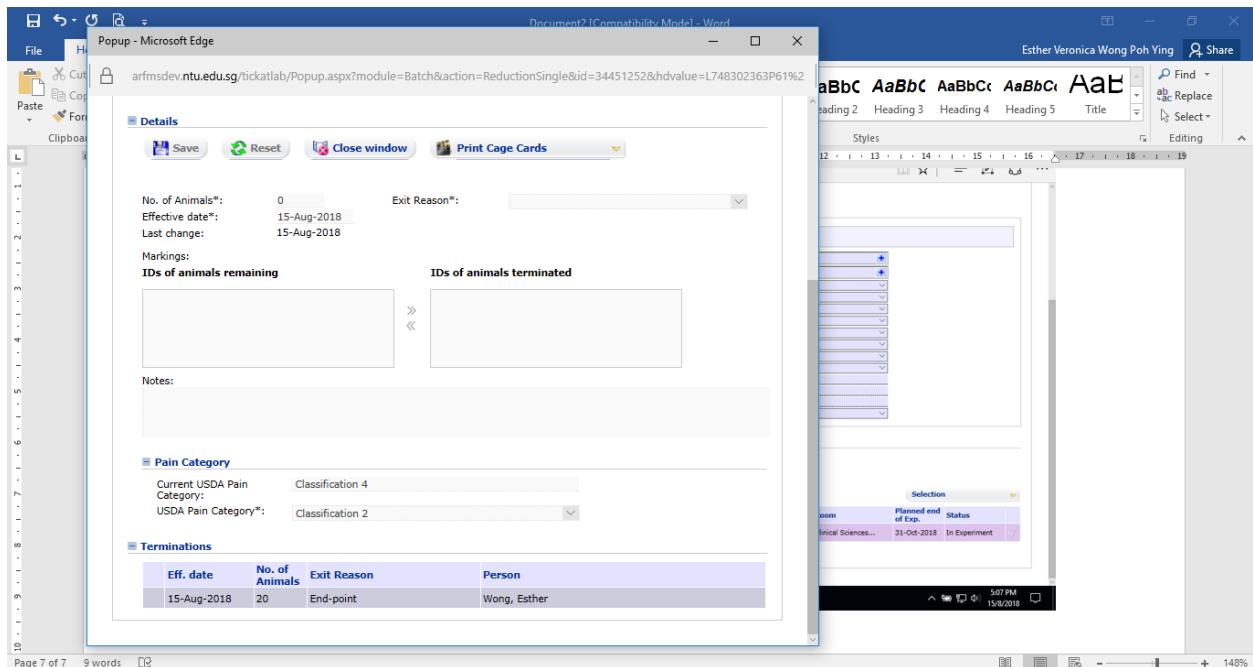
9. Click “Yes” if exit animals are not used for experiments.



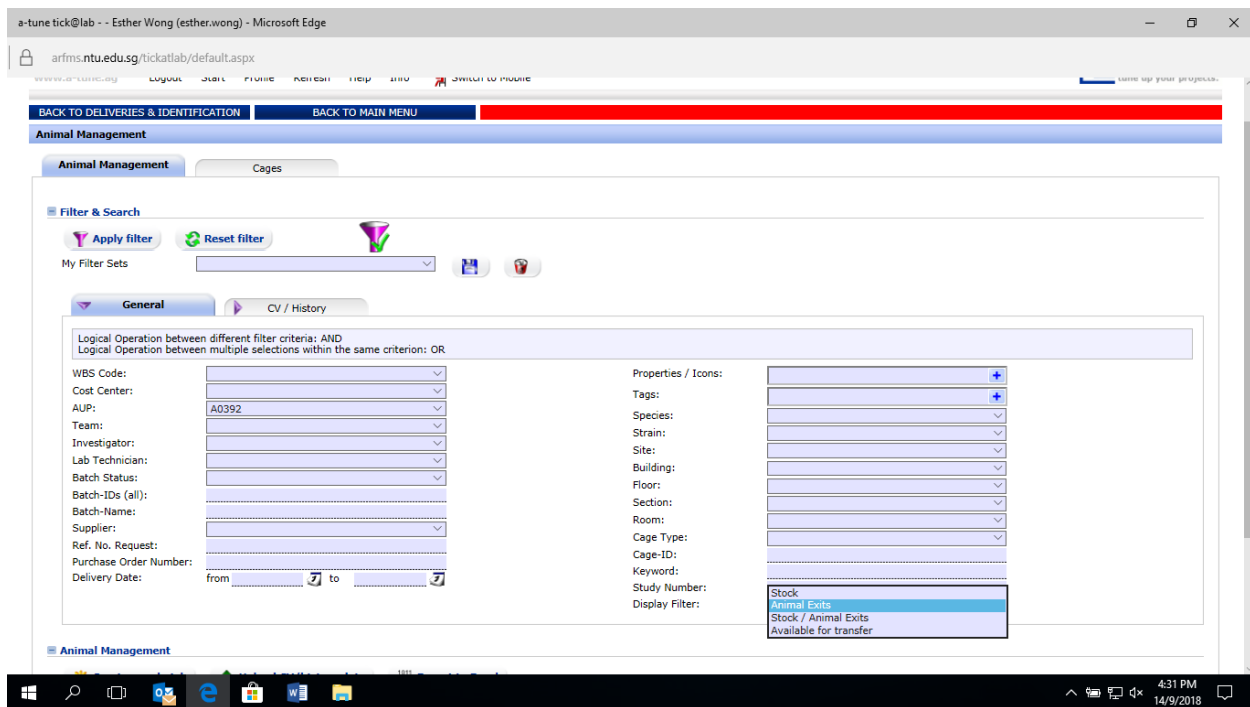
10. If animals are used then check the “Exit as used” box and input “Pain Category”.



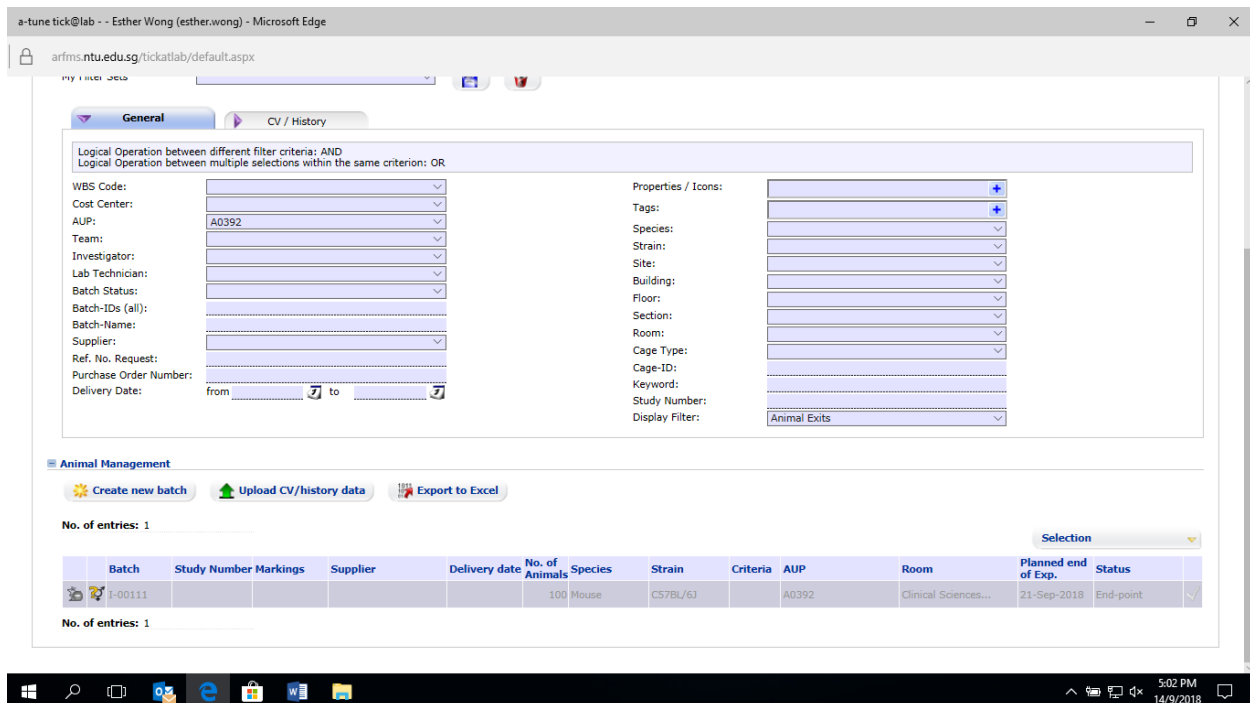
11. Save input and detail will show in “Termination” section.



12. Go back to Animal Management. Under “Display Filer” select “Animal Exits” and click “Apply Filter”.



13. Animals exited from the colony will be displayed.



14. Go into Request/Order to view all the animal numbers under “AUP Details”.

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[arfmts.ntu.edu.sg/tickatlab/popup.aspx?CommId=-698486381&EventId=UA51AStart](#)

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[BACK TO FILES & D](#)  
[Requests & Orders](#)  
[New Requests](#)  
[Filter & Search](#)  
[New request](#)

No. of entries: 0  
[Ref. No.](#)  
 No. of entries: 0  
[Orders](#)  
[Filter & Search](#)  
[Reports](#)

No. of entries: 0  
[Ref. No.](#)  
 No. of entries: 0

**Details :: Request/Order**

**AUP**  
 Animals  
 Ownership and Responsibility  
 Location, Dates, Billing  
 Husbandry  
 Attachment  
 Summary

**Select AUP**  
 Order for breeding stock: ☐  
 AUP #\*: [A0392](#)  
 Short description:  
 A facility service involving the breeding of rodents (wildtype and genetically modified) as a source of research animals for the investigators.  
 Study number:   
 GLP: ☐

**AUP Details**  
 Maximum allowed number of animals  
 The displayed number of animals are referring to the selected delivery date. If you have not selected a delivery date, the number of animals of the current period are displayed.

Species / Strain	On Stock	Requested / Ordered	Utilized (total protocol)	Utilized (external system)	Euthanized (naive)	Stock (naive)	Total	Approved	Open contingent
Mouse	100	0	0	0	100	100	200	12500	12300
Rat	0	0	0	0	0	0	0	3500	3500

[Next](#)

5:17 PM  
 14/9/2018