Frequently Asked Questions (FAQs)

1. What is the nomination process?

Submission of nomination form by team
+ Endorsement by president of nominated student organisation
+ Nominator’s endorsement

2. Who can be a nominated?

All student organisations under the purview of Student Affairs Office (SAO), as long as they meet the required eligibility criteria.

3. Who can be a nominator?

A Nominator can be an NTU staff, faculty or student leader. However, the Nominator cannot be a student leader* within the nominated student organisation.

*Student leaders, in this instance, are defined as Presidents of registered student organisations under the purview of (SAO).

4. Why should I make a Nomination?
The Award seeks to highlight and honour students’ efforts in creating meaningful experiences. If you are aware of student initiatives that have enhanced student life, the campus environment or the larger community, please nominate. Your recognition and affirmation of these contributions will be greatly appreciated.

5. Can there be more than 1 Nominator within the same Form?
   Yes, a student initiative can be endorsed by more than 1 Nominator as long as the Nominator meets the criteria. Additional copies of Section 6 “Nominator’s Endorsement” of the Form can be attached if required.

6. Can a student organisation be nominated for more than one initiative?
   Yes, there is no limit to the number of initiatives the student organisation can be nominated for. If the student organisation has multiple initiatives that qualify for the award, distinct Nomination Forms should be submitted for each initiative.

7. Can an initiative be nominated for more than one Award?
   No, we do not recommend that an initiative be nominated for multiple Awards. However, in the event that the panel deems that the initiative is better suitable for another, we may request for further information to support the nomination.

8. Can a nominator nominate more than one student initiative?
   Yes, as long as the Nominator is not a student leader of the nominated student organisation.

9. Why is the assessment period from 13 August 2018 to 11 August 2019?
   The assessment period covers eligible initiatives conducted in Academic Year 2018/2019.

10. Are collaborative initiatives involving more than one student organisation eligible for nomination?
    Yes. Only one Form is required and the prize will be shared between the student organisations involved.

11. Are overseas initiatives eligible for nomination?
    Yes, both local and overseas initiatives are eligible, as long as the initiative can demonstrate the required accomplishments.

12. If some members in the nominated project team are graduating, will the initiative still qualify for this Award?
    Yes, as long as the initiative meets the eligibility criteria.
13. Are Final Year Projects eligible for nomination?

No, only initiatives by student organisations under the purview of SAO are eligible for this Award.

14. What happens after the Form has been submitted?

The Form will be reviewed for completeness, eligibility and adherence to the guidelines. Completed Forms that meet the eligibility criteria will be reviewed while incomplete and/or ineligible Forms will be rejected. Shortlisted entries will be invited for a pitch session for further selection of the Award and Award recipients will be notified in September 2019.

15. Will there be any notification when nomination forms are submitted?

The nominator and nominee will receive an email confirmation once all the required documents have been received. If a confirmation email is not received within 3 working days, please write to the Secretariat at saoso@ntu.edu.sg.

Do note that the Secretariat will not provide status updates during the shortlisting and selection process.

16. How may the cash award be used?

50% of the cash award ($1,000) may be used at the student organisation’s discretion; and the balance 50% of the cash award may be used at the discretion of the team members whose names are listed on the nomination form.

17. When will the cash award be disbursed?

Award recipients may expect to receive the disbursement by October 2019, subject to the timely provision of bank details to the Secretariat.

50% of the cash award will be disbursed to the student organisation account; and the balance 50% of the cash award will be disbursed to the GIRO account of one of the team members whose name is listed on the Form.

18. Is attendance at the Award Ceremony compulsory for recipients?

Yes, awarded student organisations are required to be present at the Award Ceremony. The Secretariat reserves the rights to the use of images and videos taken during the Award Ceremony for publicity purposes.

19. Is there a contact point for clarifications regarding this Award?

The Secretariat can be contacted at saoso@ntu.edu.sg for further clarifications pertaining to the nomination process or this Award.