## FINANCIAL ASSISTANCE (Full Time Undergraduate Programme)

**Pre-matriculated student**

### Supporting Documents

**Schemes:** Bursary, Study Loan

<table>
<thead>
<tr>
<th>Documents Required</th>
<th>Loans (e.g. Study Loan)</th>
<th>Non-Loan Only (e.g. Bursary)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Applicant</td>
<td>• Application Form</td>
<td>• Application Form</td>
</tr>
<tr>
<td></td>
<td>• FCFS Form</td>
<td>• FCFS Form</td>
</tr>
<tr>
<td></td>
<td>• Copy of NRIC (for Singaporean / SPR student) OR Copy of Passport (for International student) (must be clear copy)</td>
<td></td>
</tr>
<tr>
<td>Parents or Guardian</td>
<td>• Income Document*</td>
<td>• Income Document*</td>
</tr>
<tr>
<td></td>
<td>• Divorce / Separation / Death Certification</td>
<td>• Divorce / Separation / Death Certification</td>
</tr>
<tr>
<td>Siblings staying in the same household (regardless if they are/are not contributing financially to household)</td>
<td>• ID Document (may cover or blank-off the NRIC number)</td>
<td>• ID Document (may cover or blank-off the NRIC number)</td>
</tr>
<tr>
<td></td>
<td>• Income Document</td>
<td>• Income Document</td>
</tr>
<tr>
<td>Other relatives staying in the same household (if any)</td>
<td>• ID Document (must be clear copy)</td>
<td>Not Applicable</td>
</tr>
</tbody>
</table>

### Notes:

1. **ID Document**
   - NRIC (front and back) OR Birth Certificate OR 11B OR valid Passport (Pls ensure copy is clear)

2. **Income Document**
   - Employed
     - Latest Payslip dated not more than 3 mths back @ OR Income Tax Notice of Assessment for year of assessment 2020 OR Letter from employer indicating latest income
   - Self-employed
     - Income Tax Notice of Assessment for year of assessment 2020 (If tax doc not available: Provide both Self-declaration form^ + CPF Transaction History showing past 6 months transactions*)
   - Unemployed / Housewife / Retiree / Unemployed part-time student
     - Both Self-declaration form^ + CPF Transaction History showing past 6 months transactions*
     - (For Grandparents aged 65 and above, submit only the Self Declaration Form. CPF doc is not required.)
   - Full Time Tertiary Student aged 25 & above
     - Document showing full-time status (e.g. Admission offer letter OR Certification Letter from school)
   - Full Time Tertiary Student aged 24 & below
     - Student card OR Admission offer letter
   - Pending enlistment / Enrolling into tertiary institution (aged 21 & below)
     - Self-declaration form^ OR Enlistment letter OR Admission offer letter
   - Student aged 18 & below
     - No income doc required. Only ID doc is required.
   - NS (Full Time)
     - 11B OR Enlistment letter

   **Note:**
   @ Pay slip or Employer letter must NOT be dated more than 3 mths back (e.g. if submitting docs in Jun 2020, document to be dated EITHER Apr 2020 OR May 2020 OR Jun 2020.
   (If income fluctuates month to month, it would be advisable to provide payslips for a few months - recent past 3 consecutive months.)

   ^ CPF Transaction History is only applicable to Singaporeans and Singapore Permanent Residents.

3. **If parents are either divorced, separated or deceased**
   - Divorce or Separation document
   - Copy of Income document is required if staying in the same household. Income document is not required if he/she is not staying in the same household
   - Death certificate

4. **For married applicant**
   - No income document is required if the parents are not staying with applicant
   - No income document is required if spouse is divorced/separated and he/she is not staying with applicant.
SELF DECLARATION FORM

I, ___________________________________________________ (family member’s/relative’s name),
Identity Card/Passport No. __________________________ declare that I am:

☐ self-employed as a _______________________________________
☐ unemployed
☐ housewife
☐ retiree

I am:
☐ drawing a gross monthly income of S$ _________
☐ not drawing any income

I am the father/mother/spouse/sibling/relative* of student ______________________________.
(NTU student’s name)

________________________________________  ______________
Signature of family member/relative         Date

*delete accordingly

This form is for use by family members/relatives who are either self-employed, unemployed, housewife or retirees. (This form is not applicable for employed family members/relatives.)

- For a family member/relative who is a Singaporean or SPR, in addition to this Self Declaration Form, please also provide the latest copy of CPF Transaction History^ showing past 6 months transactions.
  ^CPF Transaction History: The latest Transaction must not be more than 2 months old (e.g. if submitting application in Jun 2020, statement to capture transactions from EITHER Dec2019 to May2020 OR Jan2020 to Jun2020).

- One self-declaration form per family member/relative. Please make more copies if needed.

Jun2020