

FINANCIAL ASSISTANCE (Full Time Undergraduate Programme)

Supporting Documents

Schemes: [Bursary](#), [Study Loan](#), [OSP Travel Award](#), [OSP Loan](#), [Student Loan](#)

| | DOCUMENTS REQUIRED | |
|---|---|--|
| | Loans (e.g. Study Loan, OSP Loan, Student Loan) | Non-Loan Only (e.g. Bursary, Travel Awards) |
| Applicant | <ul style="list-style-type: none"> Application Form FCFS Form Copy of NRIC (for Singaporean / SPR student) OR Copy of Passport (for International student) <i>(must be clear copy)</i> | <ul style="list-style-type: none"> Application Form FCFS Form |
| Parents or Guardian | <ul style="list-style-type: none"> Income Document^{2,4} Divorce / Separation / Death Certification³ | <ul style="list-style-type: none"> Income Document^{2,4} Divorce / Separation / Death Certification³ |
| Siblings staying in the same household (regardless if they are/are not contributing financially to household) | <ul style="list-style-type: none"> ID Document¹ <i>(may cover or blank-off the NRIC number)</i> Income Document² | <ul style="list-style-type: none"> ID Document¹ <i>(may cover or blank-off the NRIC number)</i> Income Document² |
| Other relatives staying in the same household (if any) | | |
| For married applicant Spouse Children (if any) | <ul style="list-style-type: none"> ID Document¹ <i>(may cover or blank-off the NRIC number)</i> Income Document² | <ul style="list-style-type: none"> ID Document¹ <i>(may cover or blank-off the NRIC number)</i> Income Document² |
| For loans application Guarantor | <ul style="list-style-type: none"> ID Document¹ <i>(must be clear copy)</i> Income Document² | Not Applicable |

| Notes: | COPY OF | |
|---|---|---|
| 1. ID Document | <ul style="list-style-type: none"> NRIC (front and back) OR Birth Certificate OR 11B OR valid Passport <i>(Please ensure copy is clear)</i> | |
| 2. Income Document | <ul style="list-style-type: none"> Employed | Latest Payslip dated not more than 3 mths back @ OR Income Tax Notice of Assessment for year of assessment 2018 OR Letter from employer indicating latest income |
| | <ul style="list-style-type: none"> Self-employed | Income Tax Notice of Assessment for year of assessment 2018 (If tax doc not available: Provide both Self-declaration form [^] + CPF Transaction/Contribution History showing past 6 months transactions*) |
| | <ul style="list-style-type: none"> Unemployed / Housewife / Retiree / Unemployed part-time student | Both Self-declaration form [^] + CPF Transaction/Contribution History showing past 6 months transactions* OR Retirement letter (For Grandparents aged 65 and above, submit only the Self Declaration Form. CPF doc is not required.) |
| | <ul style="list-style-type: none"> Full Time Tertiary Student aged 25 & above | Document showing full-time status (e.g. Admission offer letter OR Certification Letter from school) |
| | <ul style="list-style-type: none"> Full Time Tertiary Student aged 24 & below | Student card OR Admission offer letter |
| | <ul style="list-style-type: none"> Pending enlistment / Enrolling into tertiary institution (aged 21 & below) | Self-declaration form [^] OR Enlistment letter OR Admission offer letter |
| | <ul style="list-style-type: none"> Student aged 18 & below | No income doc required. Only ID doc is required. |
| | <ul style="list-style-type: none"> NS (Full Time) | 11B OR Enlistment letter |
| Note: @ Pay slip or Employer letter must NOT be dated more than 3 mths back (e.g. if submitting docs in Jan 2019 , document to be dated EITHER Nov 2018 OR Dec 2018 OR Jan 2019 . (If income fluctuates month to month, it would be advisable to provide payslips for a few months - recent past 3 consecutive months.) * CPF Transaction/Contribution History is only applicable to Singaporeans and Singapore Permanent Residents. ^ Use the Self Declaration Form enclosed. | | |
| 3. If parents are either divorced, separated or deceased | <ul style="list-style-type: none"> Divorce or Separation document Copy of Income document is required if staying in the same household. Income document is not required if he/she is not staying in the same household Death certificate | |
| 4. For married applicant | <ul style="list-style-type: none"> No income document is required if the parents are not staying with applicant No income document is required if spouse is divorced/separated and he/she is not staying with applicant. | |