Notebook Installation Guide

Step 1
Log in to the NTU Network.

Step 2
At Windows Desktop:

*For Window 10 Users:*

“Windows Desktop” → Press Windows Button + “R”.

Type `\USNTU\` at the Search Bar and click “OK”.

Step 3
At the next pop-up window, type in:

User Name - Student\NXXXXXX
Password - XXXXXX

Step 4
Select all the printers, right-click mouse button and select “Connect”.

NTU Library
Office of Information, Knowledge and Library Services

www.ntu.edu.sg/library  @NTUsLibrary  #NTUsLibrary
The printer drivers will be installed.

Upon successful installation, the queues are ready to accept print job from your notebook

**Tips:**

1. You can release your print job from the release station at all Libraries (Lee Wee Nam Library, Business Library, Communication & Information Library, Art, Design & Media Library, Chinese Library, Humanities & Social Sciences Library and Library Outpost).

2. All print jobs will stay in Server for 60 minutes.

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**Ultra Supplies**

For enquiry, please email:

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