## Overview

Risk Management is a requirement under the law. It is therefore important that all personnel play a proactive role to prevent accidents and incidents in a workplace.

## Contents

The workshop will cover the following:

1. Recap of the pertinent points on Risk Management
2. Recap on Risk Assessment:
   - a. Hazard Identification
   - b. Risk Evaluation using NTU 5x5 Matrix
   - c. Risk Control Measures
3. Discussion & Exercise
   - Discussion will be on the criteria of an acceptable Risk Assessment. Examples will be shown.
   - Exercises to familiarize participants on risk assessment through various scenarios of within NTU with emphasis on spotting hazards, assess risks and control the occurrence of hazards based on the methodology delivered.
4. Demonstration and Use of Workplace Risk Assessment System (WRAS)

## Objective

At the end of this workshop, participants should be able to conduct risk assessment confidently in controlling risks in their workplaces and implement risk management effectively.

## Course Information

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<tr>
<th>Dates</th>
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<tr>
<td>25 Feb 2016</td>
<td>22 Feb 2016</td>
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<tr>
<td>28 Apr 2016</td>
<td>25 Apr 2016</td>
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Time: 9.30am to 12.00pm

Fee: Only NTU/NIE Staff (no charge)

Venue: OHS N2.1-B3-07

Pre-requisite:

Participants are required to complete the following modules on NTULearn and attempt the online quiz. Only those who achieve a passing score of 80% or higher (for all modules) are allowed to sign up for this workshop. Please remember to print a copy of your score at "Check Your Grades" and bring it along on the day of the workshop.

- Risk Management: Introduction
- Risk Management: Legal Requirement
- Risk Management: Doing Risk Assessment
- Risk Management: Risk Control Measures

A step by step instruction to navigate to the courses are given in the following link:

http://www.ntu.edu.sg/ohs/training/Pages/Online%20training.aspx

Please bring along a fully charged laptop for the workshop.