

Borrowing Privileges for External Members

Alumni / Staff Alumni / Corporate Members / Personal Members / Staff from Tertiary Institutions	Loan period	Overdue fines
Books & Conference proceedings	28 days	\$0.30 per day
Periodicals (Current and back issues)	Use in Library	
Periodicals: Back issues (accessioned)	7 days	\$0.30 per day
Reference books	Use in Library	
Reserve books	Use in Library	
Abstracts	Use in Library	
AV: Blu-ray Disc, DVD, LD, Media-Box, VCD, Video cassette & accompanying material	Access using PCs in Library * (Maximum 5 items for each item type)	
AV: Audio CD, CD-ROM, DVD-ROM, Music CD & accompanying material	7 days * (Maximum 5 items for each item type)	\$0.30 per day
AV Reserves	No access	
Calendars	Use in Library	
Cards, Charts, Films, Photo, Kit, Transparency, Tapeslide	Use in Library	
Maps & Microforms	Use in Library	
Project reports	Use in Library	
Standards	7 days	\$0.30 per day
Loan Limit	10 items	

* There will be exceptions to the loan duration for (a) titles whose access is restricted, (b) popular titles which carry the default 4 hourly loan or (c) items which must be viewed within the Library's premises.

NTU Library

Office of Information, Knowledge and Library Services