Frequently Asked Questions (FAQs)

1. What is the nomination process?

   Submission of nomination form
   +
   Nominator’s endorsement
   +
   Endorsement by president of nominated student organisation

2. Who can be a nominee?

   All student organisations under the purview of Student Affairs Office (SAO), as long as they meet the required eligibility criteria.

3. Who can be a nominator?

   NTU staff, faculty and student leaders are eligible to be nominators. However, student leaders cannot nominate their own student organisation.

   Student leaders, in this instance, are defined as Presidents of registered student organisations under the purview of SAO.

4. Can a student organisation be nominated for more than one initiative?

   Yes, there is no limit to the number of projects per student organisation. If the student organisation has multiple initiatives that qualify for the award, distinct nomination forms should be submitted for each initiative.

5. Can a nominator nominate more than one student initiative?

   Yes.

6. Why is the assessment period from 14 August 2017 to 12 August 2018?

   The assessment period covers eligible projects conducted in Academic Year 2017/2018.

7. Are collaborative initiatives involving more than one student organisation eligible for nomination?

   Yes, nominations for collaborative initiatives are welcomed and the prize will be split among the student organisations.

8. Are overseas initiatives eligible for nomination?

   Yes, nominations can be for both local as well as overseas initiatives, as long as the initiative can demonstrate the required accomplishments.
9. The nominated project team is graduating, will the project still qualify for this Award?

   Yes, as long as the initiative meets the eligibility criteria.

10. Are Final Year Projects eligible for nomination?

    No, only student organisations under the purview of SAO are eligible to be considered for this Award.

11. What happens to the nomination after it has been submitted?

    The nomination will be reviewed for completeness, eligibility and adherence to the application guidelines. Incomplete and/or ineligible applications will be rejected. Complete nominations that meet the eligibility criteria will be reviewed by the Award Committee. Award recipients will be notified in September 2018.

12. Will there be any notification when nomination forms are submitted?

    The nominator and nominee will receive an email confirmation once all the required documents have been received. If a confirmation email is not received within three working days, please write to the Secretariat at saosd@ntu.edu.sg.

    Do note that the Secretariat will not provide status updates regarding submitted nominations.

13. How may the cash award be used?

    50% of the cash award ($1,000) for the student organisation may be used at the student organisation’s discretion; and the balance 50% of the cash award may be used at the discretion of the team members whose names are listed on the nomination form.

    The additional $3,000 may be used for future initiatives (new or existing) related to the area in which the Award has been given within two years from the date of the award. Any unclaimed amount will be forfeited after the stipulated period.

14. When will the cash award be disbursed?

    Award recipients may expect to receive the disbursement by October 2018, subject to the timely provision of bank details to the Secretariat.

15. Is attendance at the Award Ceremony compulsory for recipients?

    Yes, awarded student organisations are required to be present at the Award Ceremony. The Secretariat reserves the rights to the use of images and videos taken during the Award Ceremony for publicity purposes.

16. Is there a contact point for clarifications regarding this Award?

    Email the Secretariat at saosd@ntu.edu.sg for further clarifications pertaining to the nomination process or this Award.