Residential Mentors for AY17-18
Roles & Responsibilities and Terms of Appointment

Residential Mentors

The Residential Mentor population will be a mix of students from diverse backgrounds. They possess qualities such as being approachable, friendly, caring, patient and resourceful.

Roles and Responsibilities

Welfare and Pastoral Care

Residential Mentors serve as friendly and helpful contact points for the undergraduate residents under their care. Residential Mentors advise and guide students on welfare and pastoral care matters when approached, or when required by circumstances. Residential Mentors proactively interact with their resident groups to identify potential needs and guide them to the appropriate level of authority (e.g. FiR) or personnel (e.g. Hall administration).

Residential Mentors make a point to pay particular attention to students who live independently for the first time and to international students who are away from their home country and normal support network.

Residential Mentors share their own experience on a regular basis with their resident groups on topics such as academic concerns, financial issues and career plans, and through their own knowledge and networks, support their student groups’ development.

Liaison between the Senior Faculty-in-Residence/Faculty-in-Residence and Undergraduate Residents

Within a Hall, undergraduate residents may highlight any matter about their residential experience to their respective Residential Mentors. Residential Mentors are expected to inform the SFiR/FiR of such matters, who shall in turn act as required. In addition, Residential Mentors shall alert the SFiR/FiR of issues and concerns they observed within the undergraduate resident group under their care.

Conversely, the SFiR/FiR may have matters to address to undergraduate residents which may be disseminated through the Residential Mentors. The Residential Mentors thus have an important role in facilitating communication between the SFiR/FiR and the undergraduate residents.
Facilitating Residential Education through Collaboration with Senior Faculty-in-Residence/Faculty-in-Residence and Hall Council

One distinction between the new Residential Education and the conventional Residential Living framework is the introduction of defined structured learning programmes and activities, driven and conceptualized by SFiR/FiR to help students develop the NTU Graduate Attributes and achieve personal and intellectual growth. Activities may include talks and dialogues on topical issues, visits by academics and other guests, visual and performing arts events, thematic projects and networking events. These programmes, while driven by the SFiR/FiR, are facilitated through the collective efforts of Residential Mentors and the Hall Council.

Terms of Appointment

Principle of Appointment

A Residential Mentor appointment is voluntary and unpaid. Residency in the provided premises is necessary for the proper performance of the duties and responsibilities of the Residential Mentor and is hence subsidized.

Eligibility

Residential Mentors are full-time NTU PhD students or part-time PhD students matriculated under the Graduate Research Officer scheme, of the following categories:

(i) Singaporean/Singapore Permanent Resident full-time PhD students in the 1\textsuperscript{st}, 2\textsuperscript{nd} or 3\textsuperscript{rd} year of their candidature
(ii) International full-time PhD students in the 2\textsuperscript{nd} or 3\textsuperscript{rd} year of their candidature
(iii) International full-time PhD students in the 1\textsuperscript{st} year of their candidature, who were previously in a NTU undergraduate programme
(iv) Part-time PhD students matriculated under the Graduate Research Officers Scheme in the 1\textsuperscript{st}, 2\textsuperscript{nd} or 3\textsuperscript{rd} year of their candidature
(v) Singaporean/ Singapore Permanent Resident /international full-time PhD students or Graduate Research Officers in the 4\textsuperscript{th} year with at least one full year of candidature remaining.

PhD students who cannot serve the full one-year term shall not be eligible for the appointment. E.g. final year PhD student who is expected to submit his/her thesis in half a year; PhD student who is expected to go on overseas collaboration for more than 3 months during the appointment term. Final year PhD students who can serve a full one-year year beyond his/her 4\textsuperscript{th} year scholarship period may be considered on a case-by-case basis, and requires supporting documents (e.g. funding situation, expected thesis submission dates) from the PhD supervisor.
The Residential Mentors of each Hall or Hall Cluster are selected by the SFiR/FiR committee and appointed by the SFiRs.

**Exclusion of appointments**

Residential Mentors are not permitted to take up positions in the Hall Council or associated Sub-committees so that they can focus on their assigned duties.

**Period of Service**

Each Residential Mentor is appointed for one year. Prior to the end of the one-year term, the Residential Mentor may be considered for re-appointment by the SFiR/FiR committee.