

# Notebook Installation Guide


## Step 1

Log in to the NTU Network.

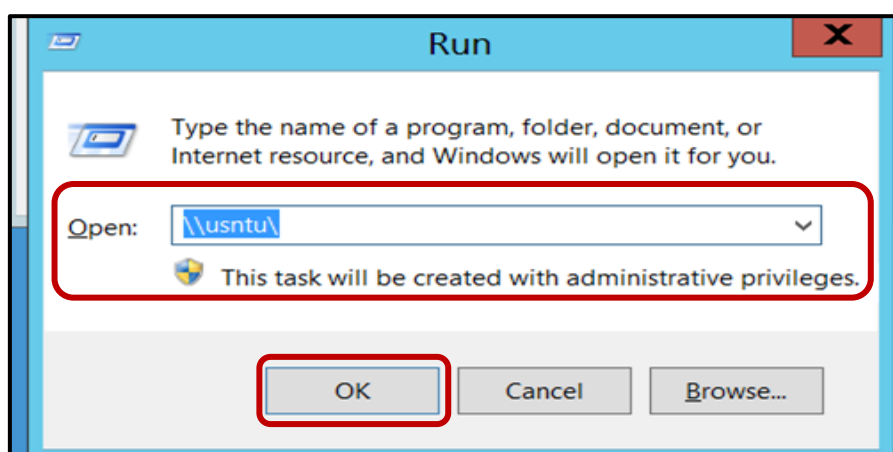
## Step 2

At Windows Desktop:

***For Window 10 Users:***

“Windows Desktop” → Press Windows Button  + “R”.

Type \\USNTU at the Search Bar and click “OK”.



## Step 3

At the next pop-up window, type in:

User Name - Student\NXXXXXX

Password - XXXXXX

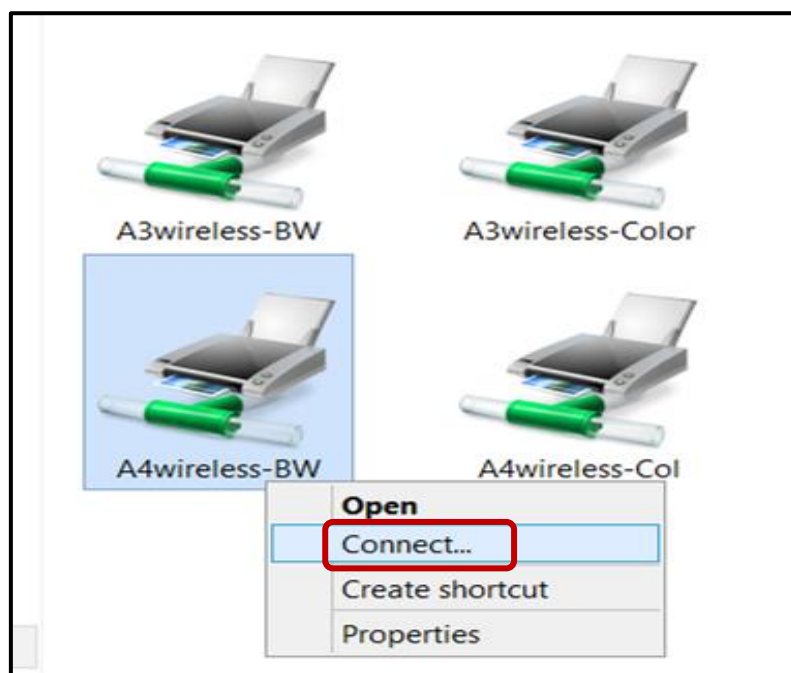
## Step 4

Select all the printers, right-click mouse button and select “Connect”.

## **NTU Library**

Office of Information, Knowledge and Library Services

The printer drivers will be installed.



Upon successful installation, the queues are ready to accept print job from your notebook

**Tips:**

1. You can release your print job from the release station at all Libraries (Lee Wee Nam Library, Business Library, Communication & Information Library, Art, Design & Media Library, Chinese Library, Humanities & Social Sciences Library and Library Outpost).
2. All print jobs will stay in Server for 60 minutes.



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