

Borrowing Privileges at a Glance

UNDERGRADUATE STUDENTS

NTU & NIE Undergraduates /
Non-graduating & Exchange
Undergraduate Students /
Bridging Students / Students
on Short Courses

Books

Checkouts allowed: 20
Per loan period: 28 days
Maximum loan period:
196 days*

Media

Checkouts allowed: 5
Loan period: 7 days

Document delivery: Yes
Interlibrary loan: Yes for
final year students
Reserve materials: Yes
Access to e-resources: Yes

[more](#)

GRADUATE STUDENTS

NTU & NIE Graduate
Students / Non-graduating
& Exchange Graduate
Students

Books

Checkouts allowed: 30
Per loan period: 28 days
Maximum loan period:
196 days*

Media

Checkouts allowed: 5
Loan period: 7 days

Document delivery: Yes
Interlibrary loan: Yes
Reserve materials: Yes
Access to e-resources: Yes

[more](#)

ACADEMIC STAFF

NTU & NIE Academic Staff /
Part-time Teaching Staff

Books

Checkouts allowed: 40
Per loan period: 84 days
Maximum loan period:
420 days*

Media

Checkouts allowed: 5
Loan period: 7 days

Document delivery: Yes
Interlibrary loan: Yes
Reserve materials: Yes
Access to e-resources: Yes

[more](#)

* System will auto renew items subject to [conditions of renewal](#)

NTU Library

Office of Information, Knowledge and Library Services

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ADMINISTRATIVE STAFF

NTU & NIE Administrative
Staff / Research Staff

Books

Checkouts allowed: 40
Per loan period: 28 days
Maximum loan period:
196 days*

Media

Checkouts allowed: 5
Loan period: 7 days

Document delivery: Yes
Interlibrary loan: Yes
Reserve materials:
Use in Library only
Access to e-resources: Yes

[more](#)

ALUMNI / STAFF ALUMNI

Alumni / Former NTU staff

Books

Checkouts allowed: 10
Per loan period: 28 days
Maximum loan period:
196 days*

Media

Checkouts allowed: 5
Use in Library only

Document delivery: No
Interlibrary loan: No
Reserve materials:
Use in Library only
Access to e-resources:
Use in Library only
(limited resources).

For alumni only, a few
[databases](#) are
accessible remotely.

[more](#)

EXTERNAL MEMBERS

Corporate Members /
Personal Members / Staff
from Tertiary Institutions

Books

Checkouts allowed: 10
Per loan period: 28 days
Maximum loan period:
196 days*

Media

Checkouts allowed: 5
Use in Library only

Document delivery: No
Interlibrary loan: No
Reserve materials:
Use in Library only
Access to e-resources:
Use in Library only
(limited resources)

[more](#)

* System will auto renew items subject to [conditions of renewal](#)

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