NTU Community Engagement Initiatives Fund

Objectives:
1. Empower NTU Singapore faculty and staff to initiate projects that enlighten minds and nurture well-informed citizens.
2. Create positive impact on and enhance the capacity of the South West community through NTU’s competencies in research and education.

Preamble:
The ‘NTU Singapore Community Engagement Initiatives’ Fund supports up to 12 projects annually with $5,000 each. There are no limitations on the type of community engagement/research project. Caveat is project must help nurture well-informed citizens and bring positive impact to the South West community comprising Chua Chu Kang GRC, Jurong GRC, West Coast GRC, Bukit Batok SMC, Hong Kah North SMC, Pioneer SMC and Yuhua SMC.

Conditions:
a) Project must be focused on South West community
b) Actively engage industry and community partners such as Non-Profit Organisations, Voluntary Welfare Organisations, Grassroots Organisations, Small and Medium Enterprises, schools, etc.
c) Create positive impact on and enhance the capacity of the South West community
d) Project that can normally be completed within six months. Requests for a period longer than six months would be considered based on justifications such as the nature and scope of project
e) Project must be led by NTU faculty and/or staff but ideas can come from the community partners

Evaluation Criteria:
1. Meeting the needs of the South West community
   - What is the unique selling point of the project?
   - What community need is being met?

2. Feasibility and Sustainability
   - How realistic are the goals and desired outcomes of the project?
- Can project be completed within six months? If it requires a longer period, then are the justifications adequate and reasonable?
- What is the potential of turning it into a sustainable programme?

3. Impact of the project
- What value and/or benefit does the project bring to NTU and residents in the South West community?
- Will project result in greater awareness of NTU?
- Does the project bring the South West community closer to NTU and vice versa?
- Does the project allow NTU faculty and staff to share their knowledge and expertise with the community?

Process:
1. Applications can be submitted throughout the year
2. Evaluation & approval by Implementation Committee during two periods
   - First: 15 Jan to 15 Mar 2018
   - Second: by 15 Jun to 15 Aug 2018
3. Awardees notified by 15 Mar 2018 or 15 Aug 2018 (2nd batch)
4. Project start date: 1 May 2018 (or earlier) or 1 Oct 2018 (or earlier) (2nd batch)
5. Complete project by 31 Oct 2018 or 31 Mar 2019 (2nd batch)
6. Post-project report to be submitted to LCEO by 30 Nov 2018 or 30 Apr 2019 (2nd batch)
**Guidelines:**

Submit succinct proposal of not more than three A4-size pages to Local Community Engagement Office (LCEO) at community-engagement@ntu.edu.sg

Proposal should include the following:

- Title of community engagement/research project
- Name and designation of faculty/staff in-charge
- Project scope, desired outcomes and how objectives of the ‘NTU Community Engagement Initiatives’ Fund will be met
- Project Timeline
- Proposed budget
- Other proposed funding sources, if any