USE OF FACULTY HOUSING BARBEQUE PITS
at Nanyang Heights, Meadows & Grove
by Staff (Non-Residents)

Users, Opening Hours, and Booking Procedure

1. The booking of Barbeque (BBQ) pits at Nanyang Heights, Meadows & Grove will be on a first-come-first
served basis.

2. NTU Staff (except temporary/contract staff) may make a booking. The booking of BBQ pits is limited to one
pit per month/staff, at either Nanyang Heights, Meadows or Grove.

3. The BBQ pits will be opened for use from 4pm to 9pm on weekdays; and from 10am to 2pm & 4pm to 9pm
on weekends and public holidays.

4. A fee of $15 per booking applies. Staff are required to make online payment upon booking by Credit Card.

5. BBQ pits can be booked online via Stafflink.

6. Bookings are only accepted upon receipt of an email confirmation.

7. For immediate weekends, bookings are to be made by Friday, 4pm. To cancel your booking, please access
the online booking facilities system at Stafflink at least 24 hours in advance. There will be no refund for
cancellations.

8. On the day of your booking, present your booking slip to the NEC reception (at the NEC guest wing). The
staff at NEC will hand you the keys for the water points and BBQ pits. You will need to lock up and return
the keys to the NEC reception not later than 12 pm the next day.

Conditions of Use

1. You are responsible for the cleanliness of the BBQ pits, wash basins and pavilion areas. All litter is to be
disposed of in the rubbish bins (except hot charcoal). If the rubbish bins are full, please provide and use
additional garbage bags and leave them next to the rubbish bins.

2. You must lock the water points and BBQ pits before you leave.

3. Food and drinks must not be consumed beyond the BBQ pits and pavilion areas. Wash basins are provided
for you to clean up (e.g. food, utensils etc.).

4. Be mindful of noise. Please consider the residents living close to the BBQ pits. Any activities exceeding the
closing hours may be stopped by Campus Security.

5. You will need to bring your own BBQ grilles and remove them when you leave. (Pit size: 1040mm x 500mm)

6. Please be aware that breaching of the above rules may lead to a ban from future bookings.

7. The University will not be held responsible for any injuries, damages or loss of life, limb or property
sustained by residents and their guests, howsoever caused when using the facilities.

8. Do note that we will recover any additional expense incurred by you, from you if there is any damage to the
common property after use.

9. There will be no refund of fees paid in the event of rain, inclement weather or a no-show.

10. The University reserves the right at its sole discretion to change these terms and conditions at any time,
without notice.

*The nearest public toilets to Nanyang Meadows and Heights are respectively at the Campus Clubhouse Pavilion
and at Canteen 2.*