

## **CONDITIONS FOR ISSUE OF LABELS**

- 1 The labels are issued free-of-charge for staff and students for first issues.
- 2 The labels are not transferable.
- 3 The labels must be displayed on the wind-screen of motor-vehiches, or on prominent parts of motor-cycles.
- 4 The labels will be invalid once the holders leave the University due to graduation, termination of study / contracts, or completion of tenancies / contracts, etc. In such events, the labels shall be returned to the Campus Security Division immediately for cancellation.
- 5 The labels will be invalidated if any mis-use is found.
- 6 New label has to be obtained and old one(s) shall be returned when the holder change vehicle.
- 7 The vehicle owners / drivers are fully aware that reports may be made to Traffic Police by the Campus Security Division for violating any traffic / parking laws prevail in Singapore on the campus. They may also be booked by the police who are patrolling the campus.
- 8 The vehicle owners / drivers shall abide by the parking schemes enforced by the University from time to time.
- 9 Photocopy of the Vehicle Registration Card is to be attached with each application.
- 10 The NTU vehicle label is for identification purpose only. Issuance of the label does not assure a parking lot.
- 11 According to the Ministry of Finance, under Section 10(2) (a) of the Income Tax Act, the benefit derived from employer-subsidized car park charges is taxable in the hands of an employee as an employment benefit (reference: Office of Human Resources' email dated 22 April 2004).

**NANYANG TECHNOLOGICAL UNIVERSITY  
OFFICE OF FACILITIES PLANNING & MANAGEMENT  
CAMPUS SECURITY, QUALITY & SAFETY DIVISION**

S/N: .....

**APPLICATION FOR VEHICLE LABEL**

<b>A</b>	Name Of Applicant: <i>Prof / AP / Dr / Mr / Mrs / Miss</i> .....
	<small>(In Full &amp; Underline Surname)</small>
	NRIC / PP No: .....
	Dept / School / Company: .....
	Designation: .....
	Address (Res): .....
	.....
	Pager: ..... Handphone: ..... Office: .....
	*****
<b>B</b>	Vehicle Reg. No: .....
	Colour Of Vehicle: .....
	Make Of Vehicle ( <i>Brand</i> ): .....
	Type: Saloon / Station Wagon / Jeep / Van / Pick-Up / Lorry / .....
	<small>(others)</small>
	*****
<b>C</b>	Period Apply From: ..... To: .....
	<small>(if applicable - contract term / course term)</small>
	Signature Of Applicant: ..... Date: .....

**FOR OFFICIAL USE**

_____ Recommended By ( <i>Name</i> )	_____ Signature	_____ Date
_____ Approved By ( <i>Name</i> )	_____ Signature	_____ Date

*Condition for issue of labels are stated above / overleaf.*