Grade Point Average (GPA) System

1. Definition of Grade Point Average

1.1 Term Grade Point Average (TGPA)

TGPA represents the grade point average of all courses attempted by a student in any term of study.

\[
TGPA = \frac{\text{SUM of (Grade Point x AU\(^*\) for course attempted in the term)}}{\text{Total AU\(^*\) attempted in the term of study}}
\]

Term refers to semester or trimester as defined periods of study in each programme.

1.2 Cumulative Grade Point Average (CGPA)

CGPA represents the grade point average of all courses attempted by a student.

\[
CGPA = \frac{\text{SUM of (Grade Point x AU\(^*\) for course attempted to date)}}{\text{Total AU\(^*\) attempted to date}}
\]

*AU = Academic Unit: Each course is assigned a certain number of AU. It is a measure of the student's workload associated with both class attendance and preparation.

1.3 The TPGA and CGPA will be reflected in students' transcript of academic records.

2. Gradings and Calculations for Grade Point Average

2.1 Grades With Grade Point

<table>
<thead>
<tr>
<th>Letter Grade</th>
<th>Grade Point</th>
</tr>
</thead>
<tbody>
<tr>
<td>A+</td>
<td>5.00</td>
</tr>
<tr>
<td>A</td>
<td>5.00</td>
</tr>
<tr>
<td>A-</td>
<td>4.50</td>
</tr>
<tr>
<td>B+</td>
<td>4.00</td>
</tr>
<tr>
<td>B</td>
<td>3.50</td>
</tr>
<tr>
<td>B-</td>
<td>3.00</td>
</tr>
<tr>
<td>C+</td>
<td>2.50</td>
</tr>
<tr>
<td>C</td>
<td>2.00</td>
</tr>
<tr>
<td>D+</td>
<td>1.50</td>
</tr>
<tr>
<td>D</td>
<td>1.00</td>
</tr>
<tr>
<td>F</td>
<td>0.00</td>
</tr>
</tbody>
</table>

2.2 Notations Without Grade Points

The following notations will also be used in the academic records. They have no assigned grade point and thus will be not be counted in the calculation of TPGA or CGPA.

* - Course with Pass/Fail grading only
AT - By attendance only
IP - In Progress
W - Withdrawal
X - Absent
2.3 Course Exemption and Transfer of Credits

Courses that are exempted and courses with approval to transfer credits will not be counted in the calculation of TGPA or CGPA. However, they will be counted towards the AU requirements for graduation, and reflected in the transcript.

2.4 Fail Grade

A Fail (F) grade obtained in a course, and a new grade attained for any subsequent repeat, will be counted in the calculation of TGPA and CGPA. The grades for all attempts will be reflected in the transcript.

3. Graduation Requirements and Academic Performance

3.1 Students in Coursework Programmes

3.1.1 Graduation Requirements

The requirements for graduation are as follow:

i. Successful completion of all requirements as prescribed by the programme of study; and

ii. A minimum CGPA of 2.50 is attained at the completion of the programme of study.

3.1.2 Satisfactory Academic Performance

In any term of study, a coursework student is considered to be making satisfactory progress if he attains a minimum TGPA of 2.50.

3.1.3 Poor Academic Performance

A coursework student with poor academic performance will be subjected to the following actions:

1. Academic warning if TGPA < 2.50 in any term of study

2. Termination of Candidature if TGPA < 2.50 for the second consecutive term of study.

3. Appeal against termination on the grounds of extenuating circumstances may be made, subject to the following rules:

   i. the appeal must be submitted to the relevant School within two weeks after the release of examination results or before the start of the next term, whichever is earlier. Late appeals will not be considered.

   ii. normally, only one appeal is allowed per candidature
3.2 Students in Research Programmes

3.2.1 Graduation Requirements

For graduation, a research student has to fulfill the following conditions:

i. Successful completion of all requirements as prescribed by the programme of study or School; and

ii. After completion of all course requirements, a minimum CPGA of 3.00 and 3.50 must be attained for Master’s students and PhD students respectively.

3.2.2 Satisfactory Academic Performance

In any term of study, a research student is considered to be making satisfactory progress if he satisfies the following conditions:

i. Attain a minimum TGPA of 3.00 for Master’s students and 3.50 for PhD students; and

ii. Attain at least Grade Point 2.50 (grade C+) in every course; and

iii. Complete all course requirements within the confirmation period as prescribed under Qualifying Examination.

3.2.3 Poor Academic Performance

A research student with poor academic performance will be subjected to the following actions:

<table>
<thead>
<tr>
<th>Research Programme</th>
<th>Academic Warning</th>
<th>Termination of Financial Aid and/or Candidature</th>
</tr>
</thead>
<tbody>
<tr>
<td>Master</td>
<td>i. TGPA &lt; 3.00 in any term of study of study; or</td>
<td>i. Fail to complete all course requirements within the stipulated period as spelt out in para 3.2.2 iii; or</td>
</tr>
<tr>
<td></td>
<td>ii. Any course with Grade Point less than 2.50 (below C+)</td>
<td></td>
</tr>
<tr>
<td>PhD</td>
<td>i. TGPA &lt; 3.50 in any term of study of study; or</td>
<td>ii. TGPA &lt; 2.50 in two consecutive terms; or</td>
</tr>
<tr>
<td></td>
<td>ii. Any course with Grade Point less than 2.50 (below C+)</td>
<td>iii. TGPA &lt; 3.00 in three consecutive terms.</td>
</tr>
</tbody>
</table>

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