FINANCIAL ASSISTANCE (Full Time Undergraduate Programme)

Pre-matriculated student

Supporting Documents

<table>
<thead>
<tr>
<th>Schemes: Bursary, Study Loan</th>
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<td><strong>DOCUMENTS REQUIRED</strong></td>
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<td><strong>Applicant</strong></td>
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</table>
| **Parents or Guardian** | • Income Document\(^2\,3\)  
  • Divorce / Separation / Death Certification\(^3\) |
| **Siblings staying in the same household (regardless if they are/are not contributing financially to household)** | • ID Document\(^1\)  
  • Income Document\(^2\) |
| **Other relatives staying in the same household (if any)** | • ID Document\(^1\)  
  • Income Document\(^2\) |
| **For married applicant** | • ID Document\(^1\)  
  • Income Document\(^2\) |
| **For loans application** | • ID Document\(^1\)  
  • Income Document\(^2\) |

**Notes:**

1. **ID Document**
   - NRIC (front and back) OR Birth Certificate OR 11B OR valid Passport
   (Pls ensure copy is clear)

2. **Income Document**
   - **Employed**
     - Latest Payslip dated **not more than 3 mths back** @
     - OR Income Tax Notice of Assessment for **yr of assessment 2017**
     - OR Letter from employer indicating latest income
   - **Self-employed**
     - Income Tax Notice of Assessment for **year of assessment 2017**
     - (If tax doc not available: Provide Both Self-declaration form\(^4\) + CPF Transaction/Contribution History showing past 6 months transactions\(^*)
   - **Unemployed / Housewife / Retiree / Unemployed part-time student**
     - Both Self-declaration form\(^4\) + CPF Transaction/Contribution History showing **past 6 months transactions**\(^*)
     - OR Retirement letter
     - (For Grandparents aged 65 and above, submit only the Self Declaration Form. CPF doc is not required.)
   - **Full Time Tertiary Student aged 25 & above**
     - Document showing full-time status (e.g. Admission offer letter OR Certification Letter from school)
   - **Full Time Tertiary Student aged 24 & below**
     - Student card OR Admission offer letter
   - **Pending enlistment / Enrolling into tertiary institution (aged 21 & below)**
     - Self-declaration form\(^4\) OR Enlistment letter OR Admission offer letter
   - **Student aged 18 & below**
     - No income doc required. Only ID doc is required.
   - **NS (Full Time)**
     - 11B OR Enlistment letter

**Note:**
- @ Pay slip or Employer letter must **NOT** be dated more than 3 mths back (e.g. if submitting docs in Jan 2018, document to be dated EITHER Nov 2017 OR Dec 2017 OR Jan 2018.
  (If income fluctuates month to month, it would be advisable to provide payslips for a few months - recent past 3 consecutive months.)
- \(^*\) CPF Transaction/Contribution History is only applicable to Singaporeans and Singapore Permanent Residents.
  The latest transaction must **NOT** be more than 2 months old (e.g. if submitting application in Jan 2018, statement to capture transactions from EITHER Jun2017 to Nov2017 OR Aug2017 to Jan2018).
- \(^\wedge\) Use the Self Declaration Form enclosed.

3. **If parents are either divorced, separated or deceased**
   - Divorce or Separation document
   - Copy of Income document is required if staying in the same household.
   - Income document is not required if he/she is not staying in the same household
   - Death certificate

4. **For married applicant**
   - No income document is required if the parents are not staying with applicant
   - No income document is required if spouse is divorced/separated and he/she is not staying with applicant.

Jan2018