

Digital Scholarship & Education Team - Student Assistant

We are seeking self-driven and motivated students for the following position:

Description

Graphic Designer (Please submit portfolio)

Responsibilities

- Design e-book layout according to project specifications.
- Collaborate with the team to understand requirements and objectives.
- Create sample layouts for e-book for review.
- Incorporate feedback from the team to refine and finalise designs.
- Upload finalised designs to designated platform and organise content.

Requirements

- Proficiency in graphic design software such as Adobe Creative Suite (Photoshop, Illustrator, InDesign etc.).
- Strong attention to detail and ability to translate content into visually appealing designs.
- Excellent communication skills to collaborate effectively with the team.
- Previous experience in book layout design would be advantageous.

Working Hours

Depending on class timetable, student assistants may work up to a maximum of 16 hours per week during term time and 44 hours per week during vacation period.

Payment

- Hourly rate: \$16 per hour
- Payment will be credited via GIRO to your specified bank account on a monthly basis.

To Apply

Please send your **resume** and **portfolio** to dst@ntu.edu.sg.

Only those shortlisted will be contacted for an interview.

Candidates who are hired have a probation period of 3 months.

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